

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/S-4685-II/2008/Part I/ 704

Date: 26/05/2022

To
The Superintendent,
Ranaghat S.D. Hospital, Ranaghat,
Dist.-Nadia

Sub:- Regularisation of the period of absence during previous service period i.r.o. Smt. Sagarika Ghosal (Besra), Staff Nurse, Gr-II, presently attached to Ranaghat S.D. Hospital, Nadia

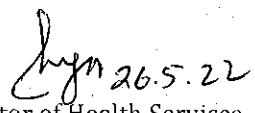
In reference to above, you are hereby requested to confirm the facts that during her previous service period, Smt. Sagarika Ghosal (Besra), Staff Nurse, Gr-II, attached to your Hospital was on leave for the following spells in different place of posting, which are yet to be regularized:-

- i) From 03.12.2006 to 31.12.2006 = 29 days, ii) From 01.01.2007 to 31.12.2007 = 365 days
iii) From 01.01.2008 to 22.05.2008 = 143 days, iv) From 16.10.2008 to 07.09.2009 = 327 days
v) From 11.11.2009 to 22.05.2011 = 558 days, vi) From 10.08.2011 to 24.04.2012 = 259 days

If it differs from your observation, please mention the exact spell of absence during her precedence service period.

You are also requested to furnish the following Statements/ documents in connection with the periods of absence:

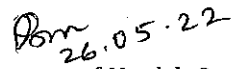
- 1) Leave applications mentioning the reasons behind abstaining from duties for the periods, mentioned above along with corresponding Joining Reports from the concerned incumbent.
- 2) Whether the periods of absence availed by the incumbent are authorized or not. Specific comments from the local authorities are also invited.
- 3) Leave admissibility report i.e. detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave) due at credit up to 31.12.2006 & latest Child Care Leave status in respect of the incumbent as on date.

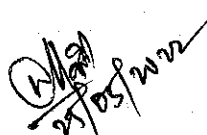

Dy. Director of Health Services
(Nursing) Govt. of West Bengal

Memo. No. HNG/S-4685-II/2008/Part I/ 704/1(5) Date: 26/05/2022

Copy forwarded for information & necessary action to:

- 1) The Chief Medical Officer of Health, Nadia
- 2) The Nursing Superintendent, Ranaghat S.D. Hospital, Ranaghat, Nadia
- 3) Smt. Sagarika Ghosal (Besra), Staff Nurse, Gr-II, Ranaghat S.D. Hospital, Nadia
- 4) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake. Kol-91 for web posting.
- 5) Guard File/Office Copy.


Dy. Assistant Director of Health Services
(Nursing), West Bengal


25/05/2022