

Government of West Bengal
Directorate of Health Services
NURSING BRANCH
Swasthya Bhawan, 1st Floor, Wing-A
GN-29, Sector-V, Salt Lake, Kolkata-700091

No.HNG/2L-21-2020/ 610

Dated - 4.5.23

To

The Chief Medical Officer of Health, Bankura,
Tamlibandh, Patpur Road, District- Bankura,
PIN - 722101.

Sub: - Voluntary Retirement in respect of **Smt. Sonali Sinha, HA (F)**.
Ref: - Your Office Memo No. 1535 dt. 05.04.2023

In inviting the reference to above, you are requested to arrange for furnishing the following information with authenticated documents in favour of Smt. Sonali Sinha, HA (F), Sarenga BPHC, Bankura for taking necessary action from this end.

1. A fresh and rectified application for VRS from incumbent with contact no. **and specific date** from which she is willing to retire voluntarily. Her previous application for VRS is not acceptable as opted date of VRS (14.10.2023) not correct, which should be the last date of a month. Here the date may be either 30.09.2022 or 31.10.2022. Please to confirm with prayer.
2. CMOH, Bankura is requested to arrange a **Medical Board** at existing **Zonal Medical Board** under his control **regarding incapacitation in service** i.r.o. **Smt. Sonali Sinha, HA(F)**, Sarenga BPHC, Bankura. The original Medical Certificate may kindly be forwarded to the undersigned on urgent basis for taking necessary action from this end.
3. BMOH, Sarenga BPHC is requested to inform this Directorate-- the total spell of leave to be regularised as one part is from **07.06.2018 to 31.012.2020** and another from **date of absent to the date of VRS** if she made her absent till the date of VRS.
4. Whether she is in service or not, If not in service please mention the date from which she is not attending office.
5. Whether she has occupied any quarter or not.

It may please be treated as urgent.

for
for
Deputy Director of Health Services
(Nursing) Govt. of West Bengal.

No.HNG/2L-21-2020/ 610/1(4)

Dated - 4.5.23

Copy forwarded for information and necessary action to:-

1. The Block Medical Officer of Health, Sarenga BPHC, Bankura, Pin- 722150.
2. Smt. Sonali Sinha, HA (F), Sarenga BPHC, Bankura, Pin-722150.
3. The I.T Coordinator, I.T. Cell, Swasthya Bhawan, Salt Lake City, Kolkata-700091.
4. Guard File/ Office Copy.

Blawgik
07/5/2023
Dy. Asstt. Director of Health Services,
(Nursing), Govt. of West Bengal.