

Government of West Bengal
Directorate of Health Services
Nursing Section
Swasthya Bhawan , Wing- 'A' , 1st Floor
GN-29, Sector-V, Salt Lake City, Kolkata-700091

No.HNG/16R-72-2022/ 569

Dated 6.5.2022

To

The Medical Superintendent cum Vice Principal,
College of Medicine Sagore Dutta Hospital,
578, B.T.Road, Kamarhati,
Kolkata-58,

Sub: Resignation of Aaindrila Sinha, Staff Nurse Gr.-II,
attached to your Institute from the Department of Health &
Family Welfare, W.B.

Ref: Your Memo. No: CMSDH/1270 dt.27.04.2022

With reference to the aforesaid subject and reference no. you are requested to furnish us the following information/documents :-

- 1) Certification by the MSVP i) whether any disciplinary proceedings or vigilance case lying pending against the incumbent ii) whether any kind of loan/dues to be recovered from the incumbent iii) whether the incumbent has vacated govt. quarter / govt. residence , if occupied by her and iv) whether there is any pending leave to be regularized (include a leave status as on her last working date.)
- 2) Self declaration by the incumbent whether any disciplinary proceedings or vigilance case lying pending against her and whether any kind of loan/dues to be recovered from her. This declaration needs to be countersigned by the concerned DDO.
- 3) Last Pay Slip authenticated by the DDO.


Dy. Director of Health Services(Nursing)


Govt. of West Bengal

No.HNG/16R-72-2022/ 569 /1(6)

Dated 6.5.2022

Copy forwarded for information & necessary action:

1. The Principal, College of Medicine Sagore Dutta Hospital, Kamarhati, Kolkata-58.
2. The Accounts Officer, College of Medicine Sagore Dutta Hospital, Kamarhati, Kolkata-58.
3. Nursing Superintendent, College of Medicine Sagore Dutta Hospital, Kamarhati, Kolkata-58.
4. Aaindrila Sinha, S/N, Gr.-II, College of Medicine Sagore Dutta Hospital, Kamarhati, Kolkata-58.
5. The IT Coordinator, Swasthyabhawan, GN-29, Sector-V, Kolkata-9.
6. Office Copy/Guard File.


Dy. Asstt. Director of Health Services(Nursing)

Govt. of West Bengal