

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-42-2022/ 549

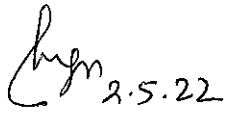
Date:2...../.....5...../2022

To
The Medical Superintendent-cum-Vice Principal,
R.G. Kar Medical College & Hospital,
1, Khudiram Bose Sarani, Bidhan Sarani, Shyam Bazar,
Kolkata-700004

Sub:- Regularisation of the period of absence w.e.f. 01.12.2021 to
15.03.2021 (=105 days) i.r.o. Smt. Pallabi Roy, Staff Nurse, Gr-II,
attached to R.G. Kar Medical College & Hospital, Kolkata

In reference to above, you are hereby requested to furnish the following
Statements/ documents in respect of Smt. Pallabi Roy, Staff Nurse, Gr-II:

- 1) Leave admissibility report i.e. detailed Leave Statement showing therein Leave Balance (Earned Leave, Half Pay Leave) credited upto 31.12.2021 in respect of Smt. Roy as on date,
- 2) Supporting documents of her claim that she had been suffering from COVID-19 from 11.01.2022,
- 3) Date of joining in Govt. service of the incumbent with joining report,
- 4) Opinion of the local authority whether the period of absence is authorized or not. If authorized, copies of intimation letters need to be furnished.

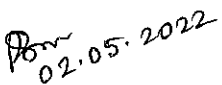

Dy. Director of Health Services
(Nursing) Govt. of West Bengal

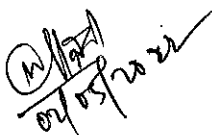
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Date:2...../.....5...../2022

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, R.G. Kar Medical College & Hospital, Kolkata
- 2) Smt. Pallabi Roy, Staff Nurse, Gr. II, R.G. Kar Medical College & Hospital, Kolkata
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.


Dy. Assistant Director of Health Services
(Nursing), West Bengal


02/05/2022