

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-34-2022/ 534

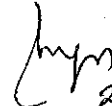
Date: 28/04/2022

To
The Superintendent,
District Hospital, Darjeeling,
Darjeeling, PIN-734101

Sub:- Regularisation of the period of absence i.r.o. Smt. Namrata Chettri, Staff Nurse, Grade II attached to your hospital.

In reference to above, you are hereby requested to furnish the following Statements/ documents in respect of Smt. Namrata Chettri, Staff Nurse, Grade II attached to your hospital.

- 1) Date of joining in Govt. Service i.r.o. Smt. Namrata Chettri, Staff Nurse, Grade II attached to District Hospital, Darjeeling.
- 2) Leave admissibility report i.e. detailed Leave Statement showing therein leaves (Earned Leave, Half Pay Leave) balance at her credit up to 30.06.2020 in respect of Smt. Chettri as on 18.03.2020.
- 3) Child Care Leave balance as on 18.03.2020. Whether the C.C.L w.e.f. 02.03.2020 to 16.03.2020, availed by Smt Chettri has been recorded in her Service Book. If not, it should be recorded in the S/Book before sending its reply.
- 4) Documentary evidence in support of the accident her husband faced.
- 5) Birth certificate of the Baby of Smt. Chettri.

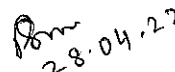

28.4.22
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

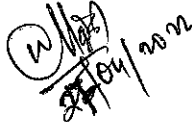
No. HNG/7L-34-2022/ 534/1(3)

Date: 28/04/2022

Copy forwarded for information & necessary action to:

- 1) The Superintendent, District Hospital, Darjeeling, PIN-734101.
- 2) Smt. Namrata Chettri, Staff Nurse, Grade II, District Hospital, Darjeeling.
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.


28.04.22
Dy. Assistant Director of Health Services
(Nursing), West Bengal


28/04/2022