

Government of West Bengal  
Directorate of Health Services  
Nursing Branch  
Swasthya Bhawan, Wing-'A', 1<sup>st</sup> Floor  
GN-29, Sector-V, Salt Lake City, Kolkata-700091

No.HNG/7L-56-2021/517

Dated 5.4.2021

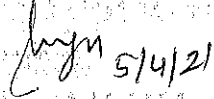
To  
The Medical Superintendent-cum-Vice Principal,  
Medical College & Hospital, 88 College Street,  
Kolkata-700073

Sub: Regularization of Absence Period i.r.o. Smt. Aparna Maity,  
Staff Nurse, Gr.-II attached to your Institute.

Ref: Your memo no. MCH/Nursing Estt/2792 dt.12.03.2020

With reference to the aforesaid subject and reference no. you are requested to furnish us the following information/documents :-

- 1) Time to time intimation evidences/letters from Smt. Maity duly authenticated by the local authority.
- 2) Leave Admissibility Report with detailed leave statement showing therein leaves (Earned Leave, Half Pay Leave etc.) due at credit in respect of Smt. Maity as on 02.04.2020.
- 3) Comment of MSVP whether the absent period is authorized or not.


  
Dy. Director of Health Services(Nursing)  
Govt. of West Bengal

No.HNG/7L-56-2021/517/1(4)

Dated 5.4.2021

Copy forwarded for information & necessary action to:

1. The Nursing Superintendent, Medical College & Hospital, 88 College Street, Kolkata-73.
2. Smt. Aparna Maity, S/N, Gr.-II, Medical College & Hospital, 88 College Street, Kol-73.
3. The IT Coordinator, Swasthyabhawan, GN-29, Sector-V, Kolkata-91 for web posting.
4. Office Copy/Guard File.

  
Dy. Asstt. Director of Health Services(Nursing)  
Govt. of West Bengal