

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/12R-13-2021/ 51

Date: 06/01/2023

To
The Medical Superintendent-cum-Vice Principal,
Medical College & Hospital,
88, College Street, Bowbazar, Kolkata-700012,

Sub:- Regularisation of the period of absence i.r.o. Smt. Sampurna Chakraborty,
Staff Nurse, GR.-II, Medical College Hospital, Kolkata.

In reference to above, this is to inform you that several anomalies regarding the actual period of absence i.r.o. Smt. Sampurna Chakraborty, Staff Nurse, GR.-II, Medical College Hospital, Kolkata is observed from different papers & documents & the application of the incumbent forwarded from your end.

Under such circumstances, you are hereby requested to ascertain the actual facts with supporting documents and furnish the following information categorically.

- 1) Actual period of absence from her duties & the Date of joining after the absence period;
- 2) Whether Maternity Leave/Child care leave or any other leave during her absence period has been sanctioned in favour of the incumbent or not;
- 3) Up to date Leave Statement i.e the balance Earned Leave, Half Pay Leave due at her credit up to 30.06.2018 & balance Child Care Leave as on the date of commencement of her absence. Corresponding leave entries in the Service Book of the incumbent are to be furnished;
- 4) Opinion of the local authority whether the period of absence is authorized or not.

[Signature]
6.1.23

Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/12R-13-2021/ 51/1(4)

Date: 06/01/2023

Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, IPGME&R-SSKM Hospl, Kol-20
- 2) Smt. Reni Regi, Staff Nurse, Gr. II, IPGME&R-SSKM Hospl, Kol-20
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.

[Signature]
6.1.2023

Dy. Assistant Director of Health Services
(Nursing), West Bengal

[Signature]
06/01/2023