

**Government of West Bengal**  
**Department of Health & Family Welfare**  
**[Nursing Branch], Swasthya Bhawan, Sector-V**  
**GN-29, Salt Lake City, Kolkata-700091**

No.41/HFW-37011(99)/3/2021-DIR-Nursing Sec.

Dated, Kolkata, 08<sup>th</sup> July, 2021

**NOTIFICATION**

To make smooth functioning of financial management in respect of Nursing Training School, M.R. Bangur Hospital, Kolkata, the senior most Senior Sister Tutor of the said institution was declared to act as Drawing & Disbursing Officer (D.D.O.) independently vide Memo no. H/GA(Ng)/215/HNG/4T-158-78 Pt.VIII dated 11.08.1994 with the concurrence of Finance Department vide U.O. No. Group-O-1255 dated 09.08.1994.

2. Under the circumstances, the Governor has been pleased to declare that henceforth, the senior most Senior Sister Tutor who is in charge of the below mentioned Nursing Training School will also act as the Head of Office (H.O.O.) and will be custodian of service books and other related documents of the concerned personnel who are directly under the sanctioned strength of that Nursing Training School.

3. The existing H.O.O. is hereby instructed to transfer out the concerned personnel who are directly under the sanctioned strength of this Nursing Training Institute from his/her end to the senior most Senior Sister Tutor (In Charge of the institution) who is newly declared as H.O.O. under H.R.M.S. / I.F.M.S.with immediate effect and until further order.

Sl No.	Designation of new DDO/HOO & Name of institutions/offices with address where the concerned personnel to be tagged in.	Details of sanctioned strength	Treasury/ New DDO Code	Existing DDO/HOO from where the concerned personnel will be transferred out.
Col no.	I	II	III	IV
1.	Senior Sister Tutor, NTS, M.R. Bangur Hospital, Kolkata-700033.	Sr. Sister Tutor-4 Sister Tutor-15 Sister Tutor (Skill Lab)-5 UDC cum Cashier-1 House Keeper-1 Driver-1 Cleaner Sweeper-1 GDA-7 Warden-3	Alipore-II  SPBHFH019	Superintendent

4. This has got the approval of the Secretary of this Department.

5. This order is issued in the interest of public services.

*M. Banerjee*  
**Joint Secretary to the**  
**Government of West Bengal**

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No. 41/HFW-37011(99)/3/2021-DIR-Nursing Sec./1(11)

Dated, Kolkata, 08<sup>th</sup> July, 2021

Copy forwarded for information and necessary action:

1. Principal Accountant General (A&E), W.B., Treasury Building, Kolkata-700001.
2. Director of Health Services, W.B., Swasthya Bhaban, Salt Lake, Kolkata.
3. Addl. DHS, (Admin), W.B., Swasthya Bhawan, Salt Lake City, Kolkata-700091.
4. Addl. DHS (AA&V), W.B., Swasthya Bhawan, Salt Lake City, Kolkata-700091.
5. DDHS (Nursing), W.B., Swasthya Bhawan, Salt Lake City, Kolkata-700091.
6. C.M.O.H., South 24 parganas, Tollygunge, Kolkata-700033.
7. Superintendent, M.R. Bangur Hospital, Kolkata-700033.
8. Sr. Sister Tutor (In Charge), Nursing Training School, M.R. Bangur Hospital, Kolkata-700033.
9. Treasury Officer, Treasury Office Alipur-II, Kolkata-700027.
10. IT Cell for Web posting.
11. Guard file.

*M. Samanta*  
Joint Secretary to the  
Government of West Bengal