

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/2L-70-2019/ 37

Date: 08/01/2021

To
Superintendent,
M. R. Bangur Hospital,
Kolkata - 33

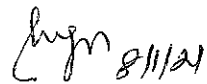
Sub:- Regularisation of the period of absence w.e.f. 23.10.2009 to 25.10.2010
i.r.o. Smt. Rama Guha, Staff Nurse, Gr. II attached to your hospital.

Ref:- Your memo No. MRBH/1069 dated 12.07.19

In context of above mentioned subject and reference, you are hereby requested to furnish the following documents/take following necessary steps:


1. In terms of Order No. MRBH/N 968/1(5) dt. 30.04.12 of the Superintendent, MR Bangur Hospital, Kolkata (copy enclosed) Smt. Rama Guha, Staff Nurse, Gr. II, has been shown to be absent w.e.f. 23.09.2010 to 24.10.2010. However from the Memo no. MRBH/1069 dated 12.07.19 it appears that incumbent concerned has been absent from her duties w.e.f. 23.10.2009 to 24.10.2010. A clarification in this regard is urgently solicited.
2. Smt Rama Guha, Staff Nurse, Gr. II attached to your hospital be allowed to avail her due Maternity Leave for 135 (one hundred thirty five) days in terms No. 3453-F Dated 28.03.2011 of the WB Finance (Audit Branch) after verification of relevant documents and be recorded in Original Service Book of the employee concerned.
3. As per Memo No. MRBH/1069 dated 12.07.19 it appears that the salary for the period w.e.f. 01.10.2009 to 22.10.2009, 25.10.2010 to 31.10.2010 and 15.02.2012 to 05.03.2012 has not been disbursed, although she rendered her duty for those day. A clarification in this regard is urgently solicited.
4. The exact period (s) of absence in respect of Smt. Rama Guha, Staff Nurse, Gr. II and the copies corresponding date(s) of joining report(s).
5. A detailed Leave Statement regarding all kinds of Leave due at her credit (Earned Leave, Half Pay Leave) as stood on 22.10.2013 and no. of Child Care Leave due at her credit till date
6. Documentary evidence, if any, clearly indicating whether Smt. Guha intimated the local authority time to time during her period of absence.
7. The Original Service Book of Smt. Rama Guha, Staff Nurse, Gr. II with up to date leave entries under proper attestation of the competent local authority regarding all kinds of Leave (Earned Leave/Half Pay Leave/Child Care Leave).

No. HNG/2L-70-2019/ 37/1(5)


Dy Director of Health Services
(Nursing): West Bengal
Date: 08/01/2021

Copy forwarded for information & necessary action to:

- 1) The C.M.O.H, South 24 Parganas, M.R.B. Hospital Campus, Kolkata - 33.
- 2) The Nursing Superintendent, M. R. Bangur Hospital, Kolkata - 33.
- 3) Smt. Rama Guha, Staff Nurse, Gr. II, M. R. Bangur Hospital, Kolkata - 33
- 4) The I T Coordinator, Swasthya Bhawan. - He is requested for web posting of this letter.
- 5) Guard File/Office Copy


Dy. Assistant Director of Health Services
(Nursing) : West Bengal
Date: 08-01-2021