

GOVERNMENT OF WEST BENGAL
HEALTH & FAMILY WELFARE DEPARTMENT
M. S. BRANCH
SWASTHYA BHAVAN, GN-29, SECTOR-V
SALT LAKE CITY, KOLKATA-700 091

No. 371(2) – MS/HF/O/MS/S-24/2017

Date: 21.09.2017

- To : 1. Director of Medical Education, West Bengal, Swasthya Bhavan, Kolkata -91
2. Director of Health Services, West Bengal, Swasthya Bhavan, Kolkata -91

Sub: Reminder regarding Requisition for Engagement of Security and Housekeeping Personnel in Prescribed Format

Sir,

In continuation of our previous letter no. 312(2)-MS/HF/O/MS/S-24/2017 dated 11.08.2017 on the subject mentioned above I am directed to inform you that till date this office has received requisitions in the said format from following health institutions:

1. Malda Medical College & Hospital, Malda
2. Dr. B.N. Bose S.D.H., Barrackpore, North 24-Parganas
3. N.R.S. Medical College & Hospital, Kolkata
4. Asansol District Hospital
5. D.M. (Sadar) Hospital, Purulia

However, this office needs a substantial number of requisitions in prescribed format to proceed for concurrence of the Finance Department in this regard.

Therefore, I am further directed to request you to take necessary actions to expedite the whole exercise in order to get plausible solution against the problem of vacancies of security and housekeeping personnel in several health institutions of our state.

Yours faithfully,

Sedee
21-09-17
Joint Secretary

to the Government of West Bengal

No. 371(2)/1(7)—MS/HF/O/MS/S-24/2017

Date: 21.09.2017

Copy along with copy of enclosure forwarded for information and necessary action to:

1. Joint Secretary, M.E.R.T. Branch, Swasthya Bhavan, Kolkata - 91
2. Joint Director of Health Services, Hospital Administration Branch, Swasthya Bhavan, Kolkata -91
3. The C.M.O.H., _____ (all);
4. The M.S.V.P., _____ (all);
5. ✓ T. Cell for Web-posting
6. Office Copy
7. Guard File

Sedee
21-09-17
Joint Secretary

to the Government of West Bengal