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**Government of West Bengal**  
**Department of Health & Family Welfare**  
 PHP Branch, Swasthya Bhawan  
 GN - 29, Sector - V, Salt Lake City,  
 Kolkata - 700091

No 369 - HF/N/PHP/G-02/2017

Dated 14.12.2018

**Subject : Sanction Order for Grant-in-Aid**

1	Sanctioning Authority :	Principal Secretary, Department of Health & Family Welfare
2	Name of the Grantee Institution	<b>Rishra Seva Sadan</b>
3	Address of the Grantee Institution	Rishra Seva Sadan, P.O. Rishra, Dist. Hooghly
4	Category of Grantee Institution & Category No(as per list enclosed)	Non Govt Organisation-6
5	Amount Sanctioned ( both in figure and words )	Rs.10,00,000/- (Rupees ten lakh) only
6	Name of the DDO ( by designation)	The Assistant Chief Medical Officer of Health, Serampore, Hooghly
7	Department Code	24-HF
8	Name of the Treasury / Pay & Accounts Office	Treasury Officer-II, Serampore Treasury Office , P.O.-Serampore, Distt -Hooghly
9	Nature of Grant	
	(a)Recurring or Non-recurring : (R or N)	N
	(b) Capital Or Revenue: [C or R] :( Detail Head 35) ( Detail Head 31 )	R-31
10	Condition of Grant Utilisation Certificate required : [ Yes or No ]	Yes
11	Category of Grant (as per list enclosed)	Maintenance Grant
12	Purpose of Grant ( Required only in case where category of Grant Purpose is 'other' )	NA
13	An amount of Rs.10,00,000/- (Rupees ten lakh) only is hereby allotted as 1st installment of Grant-in-Aid during the FY 2018-19 in favour of the Assistant Chief Medical Officer of Health, Serampore, Hooghly (Designation of the DDO) from the head of account "24-HF-2210 - Medical & Public Health - 01 - Urban Health Services - Allopathy - 110 - Hospital & Dispensaries - NP - Non Plan - 015 - Aid to Non-Govt. Hospital & Dispensaries - 31 - Grants-in-aid -General- 02 - Other Grants" from the budget provision under Demand No. 24-HF and payable to Grantee Institution by F-Pradan	

	Head of Account Code	24-HF-2210-01-110-NP-015-V-31- 02.
5	Name of the Scheme	Maintenance of 158 bedded hospital
16	The amount will be drawn in T.R. form No. 31/32 ( in case of Non-Govt. School) /43 ( in case of Transfer credit).[mention the T.R. form No. as applicable]	
17	The sanctioned amount will be payable to _____X_____ ( Name of Grantee Institution) by Transfer Credit to the Head of account.....X..... of the LF/PL/Deposit Account of the Grantee Institution. ( Applicable only in case of Transfer Credit Bill ) ---	
18	Any other information	NA
19	This order issues in exercise of the power delegated under Finance Department memo no1260 -F.B dated 29.11.2018 and read with Financial Advisor, Department of Health & Family Welfare U.O. No. 2000 dated.14.12.2018	
20	Total released amount is within75% of Budget Provision of the above mentioned head of account during 2018-19	
21	The Principal Accountant Generals, West Bengal, Treasury Officer, Serampore Treasury Office, P.O. - Serampore, Hooghly and others concerned are being informed.	

  
Deputy Secretary

Health & Family Welfare Department

No. 369 -HF/N/PHP/ G-02/2017/1(12)

14.12.2018

Copy forwarded for information and necessary action to the:-

- 1) Pr. Accountant General (A& E), West Bengal, Treasury Buildings, Kolkata-I
- 2) Pr. Accountant General (Audit-I), West Bengal, Treasury Buildings, Kolkata-1.
- 3) Accountant General (L.B.A.), West Bengal, C.G.O. Complex, Bidhannagar, Kolkata -64.
- 4) Director of Health Services, West Bengal.
- 5) District Magistrate, Hooghly.
- 6) Financial Advisor of this Department.
- 7) Chief Medical Officer of Health, Hooghly, Chinsurah, PIN-712101.
- 8) The Assistant Chief Medical Officer of Health, Serampore, Hooghly, PIN-712201.
- 9) Treasury Officer-II, Serampore Treasury Office , P.O.-Serampore, Distt -Hooghly.
- 10) The Secretary, Managing Committee, Rishra Seva Sadan, PO- Rishra, Hooghly, PIN-712250.

✓ 11) OSD (IT) to display in the official website of this Department.

12) Guard File.

Payment may be made by E-Pradan.

  
Deputy Secretary

Health & Family Welfare Department

## ANNEXURE-A

( In Connection with the Order No. 369-HF/N/PHP/ G-02/2017 dated 14.12.2018)

The grant is subject to the following terms & conditions:-

- i. that it shall not be spent for any purpose other than that indicated in serial no. 15 above;
- ii. that Government shall have the right to inspect the accounts of the Organization;
- iii. that the Accounts of the Organization shall be open for test check by the Accountant General, West Bengal at his discretion and also by an officer of Government authorized in this behalf;
- iv. that the Organization shall maintain a subsidiary account of the grant and the expenditure incurred out of it and furnish to the Accountant General, West Bengal, Treasury Buildings, Kolkata-1 a copy of the audited subsidiary account together with a copy of its constitution;
- v. that the grant shall be spent in full for the purpose for which it is sanctioned and a certificate in the prescribed proforma, in duplicate, as regards proper utilization of the grant shall be submitted to this Department by **31.01.2019**. The audited accounts and the annual report on the working of the Organization for the current financial year should be submitted to this department by **January, 2019** along with the audited subsidiary account of the grant containing specific certificate to the effect that the grant has been utilized in full for the purpose for which it was sanctioned.
- vi. that the application for grant in the prescribed format along with all other requisite particulars should be submitted to this Department positively by the month of May every year.
- vii. that 10% of the total beds should be kept reserved as free beds for treatment of poor patients free of costs.

Acceptance of the above conditions may please be communicated to this Department.

  
Deputy Secretary  
Health & Family Welfare Department