

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF HEALTH SERVICES  
NURSING SECTION  
SWASTHYA BHAWAN, WING-'A', 1<sup>ST</sup> FLOOR,  
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-117-2022/351


Date: 14/03/2023

To  
The Block Medical Officer Health  
Chakaltore BPHC, Purulia  
PIN-723101

**Sub:-** Regularisation of the period of absence for ongoing Post B.Sc  
Nursing till discontinuation i.r.o. Smt. Shampa Mandal, Staff  
Nurse, Gr.II, attached to Chakaltore BPHC, Purulia.

In reference to above, you are hereby requested to furnish the following Statements/  
documents in respect of Smt. Shampa Mandal, Staff Nurse, Gr.II,:

- (i) Actual period of absence of the incumbent for ongoing Post B.Sc Nursing for the session 2020-2022.
- (ii) Leave admissibility Report detailing there in up to date Leave Balance (Earned Leave/ Half Pay Leave) credited in favour of Smt. Mandal up to 30.06.2021 as of 11.03.2021 along with the copies of leave entries in the Service Book of the incumbent.
- (iii) Status of granted & recorded leave during her absence period along with the copies of leave entries in the Service Book of the incumbent.
- (iv) Any other remarks, if necessary.

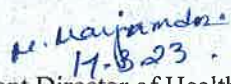
  
14.3.23  
Dy. Director of Health Services  
(Nursing), Govt. of West Bengal

No. HNG/7L-117-2022/351/1(6)

Date: 14/03/2023

Copy forwarded for information & necessary action to:

- 1) The Chief Medical Officer of Health, Purulia.
- 2) Assistant Chief Medical Officer of Health, (Sadar), Purulia.
- 3) The Nursing Superintendent, Chakaltore BPHC, Purulia
- 4) Smt. Shampa Mandal, Staff Nurse, Gr.II, Chakaltore BPHC, Purulia
- 5) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 6) Guard File/Office Copy.

  
14.3.23  
Dy. Assistant Director of Health Services  
(Nursing), Govt. of West Bengal

  
14/03/23