

Government of West Bengal
Directorate of Health Services
Swasthya Bhavan, Sector-V, G.N.29,
Bidhan Nagar, Kolkata-91

No. HRMS/DHS-06-2017/32-P

Dated, Kol, the 23 Mar'2018

ORDER

In pursuance of the Memo No 1276-F (Y) dated 05/03/2018 of Finance Department, Govt. of WB and an order vide No. HF/O/GA/668/3C-17/2015 dated 09/03/2018 of the GA Branch, Deptt. of H & FW, Govt. of WB, it is mandatory to enter the Sanctioned Strength in the Sanctioned Strength sub-modules of HRMS by the respective Main Appointing Authorities positively by 31st March, 2018.

In exercising the same, the following action should be taken urgently.

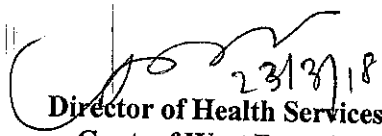
- 1) All the D.D.O.s of each HOO will enter the proper Cadre Name, Group, Post, Designation in the employee details of each employee tagged with them. It is also directed to mention the basic post in 'Post' column and Grade (if any) in the designation column.

e.g., in case Staff Nurse Grade II information should be inserted in the following way :

Cadre name : 'West Bengal Nursing Service'	Group : B
Designation : Staff Nurse Grade II	Post : Staff Nurse

- 2) All Controlling Officers of respective HOO in the HRMS Stake Holder Module under the control of the Director of Health Services, West Bengal, are requested to furnish a Cadre-wise Sanctioned Strength in the Prescribed Format, annexed herewith to the u/s on or before 28.03.2018 through mail (mail id : dhswb.hrms@gmail.com).

All concerned are being informed.


23/3/18
Director of Health Services
Govt. of West Bengal

No. HRMS/DHS-06-2017

Dated, Kol, the Mar'2018

Copy forwarded for necessary information & necessary action to :-

- 1) The SS(GA), Deptt. of H & FW, Swasthya Bhawan, Kolkata - 91.
- 2) The Jt.DHS(Accounts), Dte. Of Health Services, Kolkata - 91.
- 3) The Addl.Director(Personnel) & e.o. Special Secretary, Dte. Of Health Services, Kolkata.
- 4) The Jt.DHS(Nursing), Dte. Of Health Services, Kolkata - 91.
- 4) All the Principal / MSVP/ CMOH / Superintendent / BMOH/PNO/.....
- 5) The In-charge IT Cell, Swasthya Bhawan for web posting.


23/3/18
Director of Health Services
Govt. of West Bengal

Cadre-wise Sanctioned Strength

Office Name	
Head of Office Code	
Name of the Controlling Officer	
Designation	
Ph. No.	

Sl. No.	Cadre Name	Group (A/B/C/D)	Post Name	Total Sanctioned Strength	Existing strength as on 31.03.2018	GO No. and date of Total Sanctioned Strength (if any)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Government of West Bengal
Department of Health and Family Welfare
G.A. Branch
Swasthya Bhawan , Block – GN 29
Sector – V , Salt Lake City , Kolkata – 700 091

No. HF/O/GA/668/3C-17/2015

Dated, the 9th February, 2018

From : The Special Secretary to the Government of West Bengal

- To :
- 1) The Director of Health Services, W.B., Swasthya Bhawan
 - 2) The Director of Medical Education & Ex-Officio Secretary, W.B., Swasthya Bhawan
 - 3) The Director of Ayurveda, W.B., Swasthya Bhawan
 - 4) The Director of Homoeopathy, W.B., Swasthya Bhawan
 - 5) The Director of State Drug Control & Research Laboratory, W.B.,
2, Convent Lane, Kolkata – 700 015
 - 6) The Director of State Drug Control, W.B.,
P-16, India Exchange Place Extension, KIT Buildings (5th Floor), Kolkata – 700 073
 - 7) The Director, State Bureau of Health Intelligence, W.B., Swasthya Bhawan
 - 8) The Director, School of Tropical Medicine, W.B., Chittaranjan Avenue, Kolkata – 700 073
 - 9) The Director, Pasteur Institute, W.B.,
2, Convent Lane, Kolkata – 700 015
 - 10) The Director, I S M Drug Control, W.B.,
205, Vivekananda Road, Kolkata – 700 006
 - 11) The Director, Medicinal Plants Board, W.B.,
205, Vivekananda Road, Kolkata – 700 006
 - 12) The Director, Institute of Hematology and Transfusion Medicine, W.B.,
Medical College Campus, Kolkata – 700 073
 - 13) The Director, Regional Institute of Ophthalmology, W.B., Medical College Hospital,
88, College Street, Kolkata – 700 012
 - 14) The Director, Institute of Blood Transfusion Medicine and Immunohematology, W.B.,
205, Vivekananda Road, Kolkata – 700 006
 - 15) The Director, Institute of Post Graduate Medical Education and Research, W.B.,
SSKM Hospital, Kolkata
 - 16) The Director, Institute of Health and Family Welfare, W.B., Swasthya Bhawan
 - 17) The Joint Director of Nursing, W.B., Swasthya Bhawan
 - 18) The Deputy Director, SHTO, WB
 - 19) The Managing Director, WBMSCL
 - 20) The Secretary, West Bengal Health Recruitment Board
 - 21) The Secretary, West Bengal Clinical Establishment Regulatory Commission
 - 22) IT Cell of this Department for posting in the official website
 - 22) Establishment Cell
 - 23) Guard File

Sir/Madam,

I am directed to forward herewith a copy of letter no. 1276-F(Y) dated 05.03.2018 since received from Finance Department, West Bengal with the request to enter the sanctioned strength in Sanctioned Strength Sub-Module positively by 31.03.2018. The other six sub-modules may also be implemented as per schedules fixed by the Finance Department vide their letter no. 1276-F(Y) dated 05.03.2018.

This may kindly be treated as MOST URGENT.

Yours faithfully

[Handwritten Signature]
29/2/18

Special Secretary to the
Govt. of West Bengal

Encl: As stated

Government of West Bengal
Finance Department
Nabanna, Howrah

No. 1276-F(Y)

Dated 5th March 2018

To,
The Addl. Chief Secretary/Principal Secretary/Secretary
Department (All)

Sub: Introduction of newly introduced sub-modules of HRMS

Sir/Madam,

You may be aware that after successful implementation of the Pay Roll, Stakeholders, Leave, Loan and T.A./D.A. sub-modules of HRMS, the Government of West Bengal has decided to further introduce 7 (seven) new sub-modules of HRMS viz. **Sanctioned Strength, Transfer, Pay-fixation, Non-functional Promotion, Training, Confirmation and Exit Management (Pension)**. Accordingly, development of these sub-modules under HRMS has been completed and they have been deployed in live server for use of various Departments.

Also, the training of **Main Master Trainers** of Administrative Departments and Districts on the abovementioned new sub-modules of HRMS has already been completed. Administrative Departments and District Magistrates were also requested to ensure that training is provided to **Additional Master trainers and Users (staff and officers)** on the above seven sub-modules.


Now, I am directed to request you to kindly take necessary steps in order to get the **sanctioned strength entered in Sanctioned Strength sub-module positively by 31st March, 2018 for all offices under the control of your Department.**

The adoption of 2 (two) sub-modules, namely **Pay-fixation and Training** may become mandatory w.e.f. **1st April, 2018** and 4 (four) sub-modules, namely **Confirmation, Transfer, Non-functional Promotion and Exit Management (Pension)** mandatory w.e.f. **1st May, 2018.**

This may be accorded **high priority.**

Thanking you,

Yours faithfully,


(Pawan Kadyan)
Joint Secretary 05/03/18
Finance Department