

**Government of West Bengal**  
**Department of Health & Family Welfare (PHP Branch)**  
**Swasthya Bhavan, GN-29, Sector V, Salt Lake City, Kolkata 700091**

No. 329-HFW-18099/39/2018

Date: 21/09/2020

**MEMORANDUM**

**SUPPLY OF SPECIAL DRESS**

Special dress is traditionally supplied to in-patients of the State run Mental Hospitals during the festive season. The Governor has been pleased to decide that the supply of special dress to the in-patients would be continued in the current Financial Year 2020-21.

The undersigned has accordingly been directed by order of the Governor to say that the Governor has been pleased to sanction supply of special dress for each of the in-patients of the following five (5) State run Mental Hospitals during this year within the upper ceiling of Rs. 735/- (Rupees seven hundred and thirty-five) only including GST per in-patient. **An amount of Rs. 13,83,270 (Rupees Thirteen lakh eighty three thousand two hundred and seventy)** has accordingly been sanctioned in favour of the Superintendents of State run Mental Hospitals (detailed below) from the **West Bengal State Health and Family Welfare Samiti**.

Special colourful dress for male in-mates and female in-mates along with accessories permissible within the prescribed limit would have to be procured by the Superintendents from government agencies after observance of usual formalities. Attempts should also be made to involve the in-patients, their family members and the NGOs working for the mental patients in the respective Hospitals in the process of selection of dress materials to the extent practicable.

Sl. No.	Name of the Mental Hospital	Patients account			Fund to be Placed in Rupees
		Male	Female	Total	
1	Calcutta Pavlov Hospital	270	384	654	4,80,690
2	Lumbini Park Mental Hospital	95	107	202	1,48,470
3	Berhampore Mental Hospital	368	333	701	5,15,235
4	Institute of Mental Care, Purulia	115	110	225	1,65,375
5	Institute of Psychiatry, Kolkata	60	40	100	73,500
	Total =	908	974	1882	13,83,270

It should be mentioned here that the dresses are to be supplied to the male and female in-patients before the ensuing festive season. Photographs of the patients wearing the special dress should be sent to this Department for display in the Department website.

## SUPPLY OF SPECIAL DIET

A Special diet over and above the regular diet is also traditionally supplied to the in-patients of State run Mental Hospitals during the festive season. The Governor has now been pleased to decide that the supply of such special diet to the in-patients in the festive season would be continued in the current Financial Year 2020-21.


The undersigned has accordingly been directed to say that the Governor has been pleased to sanction supply of special diet for each of the in-patients of five State run Mental Hospitals over and above the regular scale of diet from 23/10/2020 to 26/10/2020 within the upper ceiling of Rs. 140 (Rupees one hundred and forty) only per in-patient for the entire period as per the following schedule and break-up. Superintendent would select menu on consultation with the inmates.

Dates	Serving Time	Cost Details in Rupees
23/10/2020	Breakfast	20/-
24/10/2020	Dinner	50/-
25/10/2020	Lunch	50/-
26/10/2020	Breakfast	20/-
	<b>Total</b>	<b>140/-</b>

The undersigned is further directed to say that the Governor has been pleased to sanction a total sum of Rs 2,63,480 (Rupees Two lakh sixty three thousand four hundred eighty) for the five State run Mental Hospitals for the aforesaid purpose from the West Bengal State Health and Family Welfare Samiti as detailed hereunder:

Sl. No.	Name of the Mental Hospital	Patients account			Fund to be Placed in Rupees
		Male	Female	Total	
1	Calcutta Pavlov Hospital	270	384	654	91,560
2	Lumbini Park Mental Hospital	95	107	202	28,280
3	Berhampore Mental Hospital	368	333	701	98,140
4	Institute of Mental Care, Purulia	115	110	225	31,500
5	Institute of Psychiatry, Kolkata	60	40	100	14,000
	<b>Total =</b>	<b>908</b>	<b>974</b>	<b>1882</b>	<b>2,63,480</b>

Utilization Certificates in respect of funds specified above should be furnished to the West Bengal State Health and Family Welfare Samiti immediately after proper utilization with a copy to the Mental Health Cell of this Department.

  
Joint Secretary 21/9/2020  
Health & Family Welfare Department

Copy forwarded for information & necessary action to:

1. Executive Director, West Bengal State Health and Family Welfare Samiti
2. Director of Health Services & E.O. Secretary, Department of Health & Family Welfare.
3. Director of Medical Education & E.O. Secretary, Department of Health & Family Welfare.
4. Financial Advisor, West Bengal State Health & Family Welfare Samiti.
5. Director, Institute of Psychiatry, Kolkata, 7, D.L. Khan Road, Kolkata-700025.
6. Assistant Director of Health Services (Mental Health), Directorate of H. & F.W.
7. Superintendent, Calcutta Pavlov Hospital/ Lumbini Park Mental Hospital/ Berhampore Mental Hospital/ Institute of Mental Care, Purulia.
8. OSD (IT) for display in the Departmental Website under MH link.
9. Sr. P.A. to Secretary (PHP) of this Department.
10. Guard File.

  
Joint Secretary