

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-110-2022/ 319

Date: 3 / 3 / 2023

To
The Block Medical Officer of Health
Salar R.H.Bharatpur-II, Murshidabad

Sub:- Regularisation of the period of absence w.e.f. 11.05.2020 to 08.07.2020
(59 days) & 11.07.2020 to 06.09.2020 (58 days) i.r.o. Smt. Pritha
Halder, Staff Nurse, Gr.II, attached to Salar BPHC, Murshidabad

In reference to above, you are hereby requested to furnish the following Statements/ documents
in respect of Smt. Pritha Halder, Staff Nurse, Gr.II,:

- i) Leave admissibility Report detailing there in up to date Leave Balance (Earned Leave/
Half Pay Leave) credited in favour of Smt. Halder up to 30.06.2020 as of 10.05.2020
along with the copies of leave entries in the Service Book of the incumbent.
- ii) Date of joining in service and date of confirmation with documentary evidence.
- iii) Opinion of the local authority whether the absence period is authorized or not. If
authorized the intimation from the incumbent submitted to the local authority time to time
are to be furnished otherwise the local authority is requested to issue Show Cause against
incumbent for her absence in un-authorized manner & submit report to this end.
- iv) Any other views, if necessary.


3.3.23
Dy. Director of Health Services (Nursing)
Govt. of West Bengal

No. HNG/7L-110-2022/ 319/1(6)

Date: 3 / 3 / 2023

Copy forwarded for information & necessary action to:

- 1) The Chief Medical Officer of Health, Murshidabad.
- 2) The Assistant Chief Medical Officer of Health, Kandi Sub-Division, Murshidabad.
- 3) The Nursing Superintendent, Salar BPHC, Murshidabad.
- 4) Smt. Pritha Halder, Staff Nurse, Gr.II, Salar BPHC, Murshidabad.
- 5) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web
posting.
- 6) Guard File/Office Copy.


3.3.23
Dy. Assistant Director of Health Services(Nursing),
Govt. of West Bengal