



**Government of West Bengal
Directorate of Health Services
Administration Branch
Swasthya Bhawan, GN-29, Sector-V
Salt Lake, Kolkata-700091**

No. HPT/10M-103-2012/A **2988 (25)**

Dated, the, Kolkata **29/09/2020**

To

1-25) The Principal/MSVP/Chief Medical Officer of Health / Dy. CMOH/ Superintendent / Block Medical Officer of Health

Sub :- Requirement of necessary documents regarding promotion of qualified Gr. D employees working at the Regional Offices, to the posts of LDC (Regional) under the Directorate of Health Services in 10% quota

You are requested to please furnish the following documents and information noted herein related to the incumbent(s) named below who is/are under your control, to the email id, groupdestb@gmail.com within 15 (fifteen) days from date of issue of this memo.

1. A.P.R for last 3 (three) years in proper format
2. Attested photocopies of
 - a) Mark sheet / Certificate of Madhyamik/School Final/ equivalent examination
 - b) Certificate of acquisition of elementary knowledge of computer operation from an organization of repute for a **period of not less than 6 (six) months**
 - c) Relevant page(s) of result of computer test conducted by the ATII, WB (for those who have passed the test)
 - d) Service book pages 3 & 4
 - e) Caste certificate, if any
3. Scale of pay/Grade pay (as per ROPA 2009) and Pay Matrix Level (as per ROPA 2019)
4. Date of confirmation
5. Number of days of **EoL/Dies-non** sanctioned/availed since joining
6. Whether any **disciplinary proceedings** have been initiated or contemplated : Yes / No
7. A declaration of the incumbent (s) regarding genuineness of all the documents
8. Certificate of the authority regarding **computer typing ability** r.r.o the incumbent(s)
9. Residential address & phone No.

Any change / correction/ omission in place of posting, designation etc. and name(s) of **unwilling candidate(s)**, if any and any other relevant information be also intimated to this end.

Incomplete applications will be rejected without any further intimation.

Contd. at page 2

[Handwritten signature]
29/9/2020

Sl. No.	Name & Designation	Present place of posting
1.	Rathin Pattanayak, GDA	District Hospital, Purba Medinipur
2.	Nani Gopal Dey, GDA	Institute of Mental Care, Purulia
3.	Mrinal Chandra Mahato, GDA	Sirkabad BPHC, Purulia
4.	Prem Thami, GDA	T B Hospital, Darjeeling
5.	Sanjit Majumder, GDA	CMOH Office, Purba Bardhaman
6.	Jagadish Biswas, GDA	Chandpara BPHC, North 24-parganas
7.	Asit Kumar Bhaskar, GDA	Rampurhat Dist. Hospital, Birbhum
8.	Alak Kumar Bag, GDA	MMC&H, Paschim Medinipur
9.	Ashim Kumar Swarnakar, GDA	Labpur Rural Hospital, Birbhum
10.	Bibhas Das, Sweeper	CMOH Office, North 24-parganas
11.	Ashim Sarkar, GDA	Raiganj Dist. Hospital, Uttar Dinajpur
12.	Priyabrata Das, GDA	Dy. CMOH-II Office, Bankura

mb
Addl. Director (Personnel)
Government of West Bengal
29/9/2020

No. HPT/IOM-103-2012/A 2988 (25)/1 (12)

Dated, the, Kolkata 29/09/2020

Copy forwarded for information & taking necessary action to :-
E-12) Sri/Smt. _____

You are requested to furnish the attested photocopies of relevant documents to the concerned higher authority for sending the same to the undersigned in time or submit a prayer expressing unwillingness to get the benefit.

✓ (3) In-charge, IT Cell for web posting

mb
Addl. Director (Personnel)
Government of West Bengal
29/9/2020