

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7L-10-2023/ 276


Date: 27 / 2 / 2023

To
The Medical Superintendent-cum-Vice Principal,
Medical College & Hospital,
Kolkata-73

Sub:- Regularization of the absence period w.e.f. 07.11.2022 to 09.01.2023 (64 days)
i.r.o. Smt. Anurikta Saha Roy, Staff Nurse, Gr.II, attached to Medical College &
Hospital, Kolkata-73

In reference to above, you are hereby requested to furnish the following Statements/
documents in respect of Smt. Anurikta Saha Roy, Staff Nurse, Gr.II, :

- (i) Leave admissibility Report detailing there in up to date Leave Balance (Earned Leave/ Half Pay Leave) Credited in favour of Smt. Saha Roy up to 31.12.2022 as of 06.11.2022 along with the copies of leave entries in the Service Book of the incumbent.
- (ii) Opinion of the local authority whether the incumbent is entitled to avail Maternity Leave for that period of absence & Status of Maternity Leave if granted in favour of Smt. Saha Roy.
- (iii) Opinion of the local authority whether the absence period is authorized or not.

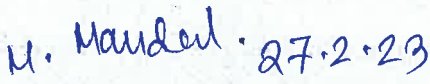

27.2.23
Dy. Director of Health Services (Nursing)
Govt. of West Bengal

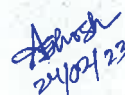
No. HNG/7L-10-2023/ 276/1(4)

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Copy forwarded for information & necessary action to:

- 1) The Nursing Superintendent, Medical College & Hospital, Kolkata-73
- 2) Smt. Anurikta Saha Roy, Staff Nurse, Gr.II, Medical College & Hospital, Kolkata-73
- 3) The IT Coordinator, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kol-91 for web posting.
- 4) Guard File/Office Copy.


27.2.23
Dy. Assistant Director of Health Services(Nursing),
Govt. of West Bengal


24/02/23