

**Government of West Bengal**  
**Department of Health & Family Welfare**  
**MERT Branch, Swasthya Bhavan**  
**GN-29, Sector-V, Salt Lake City, Kolkata – 700 091**

No. HF/O/MERT/208/W-05/2023

Dated, Kolkata, the 28<sup>th</sup> February, 2023.

From: The Special Secretary to the Govt. of West Bengal.

To : The Director of Medical Education, West Bengal.

MEMO

The undersigned is directed by order of the Governor to say that the Governor has been pleased to permit Dr. Suparna Chatterjee, WBMES, Professor, Dept of Pharmacology, IPGME&R, Kolkata to visit to Geneva, Switzerland, by availing admissible leave, for the period from 26.03.2023 to 04.4.2023 for the purpose of attending the 77<sup>th</sup> Consultation Meeting of the WHO International Non-proprietary Naming of Medical products (INN) Committee, subject to the following conditions that:-

- (i) She should not accept any foreign hospitality which comes under the purview of the Foreign Contribution (Regulation) Act, 2010 without permission of Govt. of India.
- (ii) Political Clearance should be obtain from MEA, Govt. of India through their epolclearance portal,
- (iii) There should not be any financial involvement on the part of the Government,
- (iv) She should resume her official duty in India immediately on her return from abroad and
- (v) Period of her absence for the participation in the aforesaid programme in Switzerland would be covered by leave as admissible to her.

2. All concerned are being informed.

  
Special Secretary  
to the Govt. of West Bengal

No. HF/O/MERT/208/W-06/2023/1(7)

Dated, Kolkata, the 28<sup>th</sup> February, 2023.

Copy forwarded for information and necessary action to the:-

1. The Director, IPGME&R, Kolkata.
2. The M.S.V.P., IPGME&R, Kolkata.
3. The DDME I/II.
4. Dr Suparna Chatterjee, Professor, Dept of Pharmacology, IPGME&R, Kolkata.
5. The SO (MERT) of this Department.
6. PA to Special Secretary MERT.
7. Guard file.

  
Special Secretary  
to the Govt. of West Bengal