

Government of West Bengal  
Directorate of Health Services  
(Administration Branch)  
Swasthya Bhawan, Salt Lake, Kol-91.

Memo No. HPT/32M-57-2021/ A 2046

Date: 23/04/2021.

CIRCULAR

To,

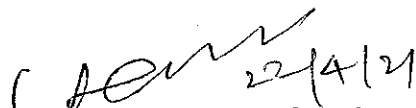
1. The Director/ Principal / M.S.V.P. of all Medical Colleges of West Bengal.
2. The C.M.O.H. of all Districts including Health Districts of West Bengal.

Sir / Madam,

The undersigned is likely to request you to send the **working statement of previous calendar month** of Medical Officers undergoing T.R. & on 'Supy Duty' at your college / institution to the controlling authority (DHS,WB) with a copy to the ADHS(Accounts) [D.D.O.] at Swasthya Bhawan, Salt Lake,Kolkata-91, **within 10<sup>th</sup> of the next month positively**. Leave without authority for more than 10(ten) days of the M.O.s may also be intimated to the controlling authority immediately. The working statement may be sent to the following 'e-mail' address :-

1. 'ddadminwb@gmail.com' [ to DDHS(Admin)]
2. 'adhspe2020@gmail.com' [ to ADHS(P&E)] and
3. 'ddojdhs@gmail.com' [ to ADHS(Accounts) i.e. D.D.O.]

Disbursement of salary of the M.O.s on T.R. & 'Supy Duty' will be stopped for non receipt of working statement accordingly.


  
Director of Health Services  
Govt. of West Bengal.

Memo No. HPT/32M-57-2021/ A 2046/1(4)

Date: 23/04/2021.

Copy forwarded for information to the :-

- 1.) All Medical Officers undergoing T.R. & on Supy Duty.
- 2.) ADHS(Accounts), Swasthya Bhawan, Kol-91.
- ✓ 3.) In-charge, IT Cell, for web posting.
- 4.) Guard File.

  
Director of Health Services  
Govt. of West Bengal.