



**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF HEALTH & FAMILY WELFARE**  
**HEALTH SERVICES (MEDICAL ADMINISTRATION) BRANCH**  
**SWASTHYA BHAWAN, SECTOR-V, GN-29, SALT LAKE CITY, KOLKATA-700 091**

No. HF/O/HS(MA)/1729/ HFW-38011(48)/7/2022-MC Dated, Kolkata the 21st September, 2022

From: Senior Special Secretary, to the Govt. of West Bengal

To: The Director of Medical Education, West Bengal  
The Director of Health Service, West Bengal

**MEMORANDUM**

The undersigned is directed by order of the Governor to say that the Governor has been pleased to declare that the hospitals mentioned in the column [C], will act as annexed hospitals to the teaching Institutions, as mentioned in column [B], to render better patient care services.

Sl. No.	Name of the Teaching Institution	Annexed Hospitals	Relevant G.O. No.
[A]	[B]	[C]	[D]
1.	IPGME&R and SSKM Hospital	IPGME&R & SSKM Annex-1 & Bangur Institute of Neurosciences	HF/O/MERT/1366/ME/MISC-169-14 dated 19.09.2014 & HF/O/MERT/908/7S-01/2018 dated 04.09.2018
		IPGME&R & SSKM Annex-2 & SambhuNathPandit Hospital	HF/O/MERT/998/ME/MISC-139-12 dated 13.05.2012 & HF/O/MERT/908/7S-01/2018 dated 04.09.2018
		IPGME&R & SSKM Annex-3 & PG Poly Clinic	HF/O/MERT/1003/7S-14/2017 dated 25.07.2017 & HF/O/MERT/908/7S-01/2018 dated 04.09.2018
		IPGME&R & SSKM Annex-4 & Ramrikdas Haralalka Hospital	HF/O/MERT/1165/7S-33/2016/Pt-1 dated 24.10.2016 & HF/O/MERT/908/7S-01/2018 dated 04.09.2018
		IPGME&R & SSKM Annex-5 & Khidirpore Maternity Home	HF/O/MERT/1480/W-130/2013 dated 09.12.2013, HF/O/MERT/908/7S-01/2018 dated 04.09.2018 and HF/O/MERT/56/HFW-24099/12/2021 dated 21.01.2021.
		Kolkata Police Hospital	HF/O/MERT/1358/W-70/17 dated 11.09.2017
2.	Medical College & Hospital, Kolkata	Lady Dufferin Victoria Hospital	HF/O/MS/568/W-134/2010 dated 16.12.2010
		Mayo Clinic	HF/O/MERT/953/ME/MC-21-10 dated 30.06.2010
3.	R.G. Kar Medical College & Hospital	Indira Matri-O-SishuKalyan Hospital	HF/O/MS/568/W-134/2010 dated 16.12.2010
		North Suburban Hospital, Cossipore	HFW/NRHM/15/06(29) dated 01.03.2006
		Abinash Dutta Maternity Home and Charitable Dispensary, Kolkata	HF/O/MERT/143/W-224/2011 dated 02.02.2012.

Sl. No.	Name of the Teaching Institution	Annexed Hospitals	Relevant G.O. No.
[A]	[B]	[C]	[D]
4.	Calcutta National Medical College & Hospital	Pavlov Hospital	HF/O/MERT/1374/SPSRC/50/2013/1(17) dated 24.09.2014.

2. Entire Administrative control of all the Annexed Hospitals will be bestowed upon the Director of Medical Education, West Bengal.

3. Administrative control of Superintendents of all the annexed hospitals will be vested upon the MSVPs of the Teaching Institutions. The Superintendents of all the annexed hospitals shall be re-designated as Additional Medical Superintendents.

4. The authority of transferring and also detailment of services of all categories of staff i.e. Group-A, Group-B, Group-C and Group-D belonging to the H&FW Department, including the contractual employees of different categories (WBMES, WBHS & WBGs) posted in the Teaching Institutions and the Annexed Hospitals, within the Administrative layout of the conglomerated Teaching Institutions will, henceforth, be bestowed upon the Medical Superintendent cum Vice Principals (MSVPs) of the Teaching Institutions. The MSVPs will exercise such power with the approval of the Directors/Principals of the Teaching Institutes. Such change of posting/ Transfer/ detailment may not be of routine nature but such authority may only be exercised as a special case to deal with any specific situational demand for betterment of patient care services and for academic interest.

5. The Service Books of all the Superintendents of the Annexed Hospitals, renamed subsequently as Additional Medical Superintendents, including that of the Police Surgeon, Kolkata Police Hospital and all the Deputy and Assistant Superintendents (Non-Medical) will, henceforth, be maintained by the Medical Superintendent cum Vice Principals of the Teaching Institutions. Present custodians of the Service Books shall send the Service Books of all the said incumbents to the Medical Superintendent cum Vice Principals of the Teaching Institutions with updated entries within one month from the date of issue of this Order.

6. The authority to grant all types of Leave, Station Leaving Permission etc. in respect of the Superintendents, renamed subsequently as Additional Medical Superintendents of these Annexed Hospitals including that of the Police Surgeon, Kolkata Police Hospital and all the Deputy and Assistant Superintendents (Non-Medical) will be bestowed upon the Medical Superintendent cum Vice Principals of the Teaching Institutions. The Medical Superintendent cum Vice Principals of the Teaching Institutions may exercise such authority with the approval of the Directors/ Principals of the Teaching Institutions.



7. The Medical Superintendent cum Vice Principals of the Teaching Institutions will be the **Reporting Officer**, the Directors/ Principals of the Teaching Institutions will be the **Reviewing Officer** and the Director of Health Services, West Bengal, may be the **Accepting Officer** in respect of the Self Appraisal Report (SAR) of such Superintendents of the Annexed Institutions, renamed subsequently as Additional Medical Superintendents, including that of the Police Surgeon, Kolkata Police Hospital. **Nodal Officer** and **Custodian of SARs** of such incumbents will remain unchanged.

8. The Medical Superintendent cum Vice Principals, of the Teaching Institutions will be the **Reporting Officer**, the Directors/ Principals of the Teaching Institutions will be the **Reviewing Officer** and the Additional / Special Secretary (HS Branch) will be the **Accepting Officer** in respect of the Self Appraisal Report (SAR) of the Deputy and Assistant Superintendents (Non-Medical) posted in the Annexed Hospitals. **Nodal Officer** and **Custodian of SARs** of such incumbents will remain unchanged.

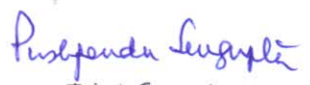
Sd./-  
Sr. Special Secretary (HS)  
to the Government of West Bengal.

No. HF/O/HS(MA)/1729/ HFW-38011(48)/7/2022-MC/ 1(23)

Dated, Kolkata the 21st September, 2022

Copy forwarded for information & necessary action to the---

1. The Principal Accountant General (A & E), West Bengal
2. The Accountant General (A & E), West Bengal
3. The Accountant General (Local Bodies Audit), West Bengal, CGO Complex, Salt Lake City, Kolkata-700064
4. Director, IPGME&R-SSKM Hospital, Kolkata
5. Principal, \_\_\_\_\_ All Concerned
6. Additional Director of Health Services (Admn), West Bengal.
7. Additional Director of Health Services (North Bengal Zone), West Bengal.
8. Additional Director of Health Services (AA&V), West Bengal.
9. MSVP, \_\_\_\_\_ All Concerned
10. Deputy Director of Health Services (Admn), West Bengal.
11. Assistant Director of Health Services (P&E), West Bengal.
12. Pay & Accounts Officer, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata- 700012
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office- III, IB Market, Sector-III, Salt Lake, Kolkata-700106
14. Superintendent, \_\_\_\_\_ All Concerned
15. Treasury Officer, \_\_\_\_\_ All Concerned
16. \_\_\_\_\_
17. PA to the Secretary, Dept. of Health & FW
18. P.A. to Director SPSRC& Secretary (MS), Dept. of Health & FW
19. P.A. to MD (NHM), Commissioner (Family Welfare) & Secretary, Dept. of Health & FW
20. P.A. to AMD (NHM), Project Director, WBSAPCS, Member Secretary SBDC, Addl. Secretary, Dept. of Health & FW,
21. Co-ordinator, IT Cell, of this Department; to post the order at department Website
22. Dealing Assistant
23. Guard file.

  
Joint Secretary  
to the Govt. of West Bengal