

Government of West Bengal
Directorate of Health Services
Nursing Section
Swasthya Bhawan , Wing-'A' , 1st Floor
GN-29, Sector-V, Salt Lake City, Kolkata-700091

No.HNG/16R-92-2022/1395

Dated 2.11.2022

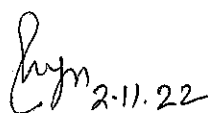
To
The Medical Superintendent cum Vice Principal,
Nil Ratan Sircar Medical College & Hospital,
138, Acharya Jagadish Chandra Bose Road,
Kolkata-700014,

Sub: Resignation of Arunima Rakshit, Staff Nurse Gr.-II,
attached to your Institute from the Department of Health &
Family Welfare, W.B.

Ref: Your Memo. No: M/NO/NH 9136 dt.20.10.2022.

With reference to the aforesaid subject and reference no. you are requested to furnish us the following information/documents :-

- 1) Original TR-7 Form refunding last month's salary and overdrawn.
- 2) Certification by the MSVP i) whether any disciplinary proceedings or vigilance case lying pending against the incumbent ii) whether any kind of loan/dues/overdrawn to be recovered from the incumbent iii) whether the incumbent has vacated govt. quarter / govt. residence , if occupied by her and iv) whether there is any pending leave to be regularized.
- 3) Include a authenticated leave status as on her last working date i.e.18.10.2022.



Dy. Director of Health Services(Nursing)
Govt. of West Bengal

No.HNG/16R-92-2022/1395 /1(5)

Dated 2.11.2022

Copy forwarded for information & necessary action:

1. The Accounts Officer, N.R.S. Medical College & Hospital, 138 A.J.C. Bose Rd., Kol-14.
2. Nursing Superintendent, N.R.S. Medical College & Hospital, 138 A.J.C. Bose Rd., Kol-14.
3. Arunima Rakshit, S/N, Gr.-II, N.R.S. Medical College & Hosp. 138 A.J.C. Bose Rd., Kol-14.
4. The IT Coordinator, IT Cell, Swasthyabhawan, GN-29, Sector-V, Kolkata-91.
5. Office Copy/Guard File.


Dy. Asstt. Director of Health Services(Nursing)
Govt. of West Bengal