



**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF HEALTH & FAMILY WELFARE**  
**HEALTH SERVICES (MEDICAL ADMINISTRATION) BRANCH**  
**SWASTHYA BHAWAN, GN- 29, SECTOR-V SALT LAKE CITY, KOLKATA-700091**

No. HF/O/HS(MA)/1393/HFW-24011(99)/245/2020-SBHI SEC(DHS)-Dept. of H&FW

Dated: Kolkata, the 14<sup>th</sup> October, 2020

**From: The Additional Secretary, to the Government of West Bengal**

**To : The Director of Health Services, West Bengal**

**MEMORANDUM**

The undersigned is directed by the order of the Governor to say that the Governor has been pleased to permit **01 (one)** officer of the West Bengal Public Health & Administrative Services, as shown in the following table, to undertake **Diploma course** at the places mentioned in column [G], for the session 2020 and for that purpose the Governor has been pleased to place him on the **Trainee Reserve for the period of two years in case of Diploma course** with effect from the date of his release from present place of posting or till the completion of the University examination of the course for the first time whichever is earlier.

Sl. No.	Name of the applicant	Place of posting	Cadre	Date of Birth	Date of joining in Service	Selected for the Course and Institution
[A]	[B]	[C]	[D]	[E]	[F]	[G]
1.	Dr. Sachindra Nath Rajak	Panskura SSH, Purba Medinipur	WBPHAS	20-11-1974	06-04-2009	Diploma (Ophthalmology), at Burdwan Medical College & Hospital, Purba Bardhaman

2. He shall be released under local arrangement from his present places of posting by the concerned controlling authority in order to enable him join the course, after handing over official charges.
3. Meanwhile, if on scrutiny and vigilance verification, candidate is found to be suppressing facts or furnishing false information, or in case of any adverse report, his candidature will liable to be cancelled and appropriate administrative action will be initiated against.
4. During the period of his placement on Trainee Reserve, the Officer will draw Pay & Allowances as admissible to him under the West Bengal Health Services (Cadre, Pay & Allowances) Rules and in terms of the existing Rules of this State Government.
5. The Medical Officer, as placed on Trainee Reserve is subject to the condition that he shall, prior to his drawing Pay as Medical Officer on Trainee Reserve, execute **bond in triplicate** in the prescribed form undertaking to serve the State Government for a period of at least **three years (in case of two years course) or five years (in case of three years course)** after completion of the course. The duly filled up bond should be submitted to the MERT Branch of Swasthya Bhawan for acceptance.
6. The Assistant Director of Health Services (Accounts) will act as the DDO in this regard while the Deputy Director of Health Services (Administration) shall act as Controlling Officer in respect of such officers.
7. The Pay & Accounts Officer-III, Kolkata, Pay & Accounts Office-III, Accountant General, West Bengal and other concerned are being informed.
8. He shall obtain release order from the concerned Institution immediately after completion of the course and report to the Director of Health Services, West Bengal for duties.

Sd/-

*Additional Secretary*  
to the Government of West Bengal

No. HF/O/HS(MA)/1393/HFW-24011(99)/245/2020-SBHI SEC(DHS)-Dept. of H&FW/1(7)

Dated: Kolkata, the 14<sup>th</sup> October, 2020

Copy with the copy of Annexure forwarded for information and necessary action to :

1. Principal Accountant General, West Bengal, Treasury Buildings, Kolkata-700001;
2. Additional DHS (AA&V), West Bengal;
3. ADHS(Accounts), West Bengal;
4. Pay and Accounts Officer-I, Kolkata Pay & Accounts Office-I, 81/2/2, Phears' Lane, Kolkata 700012;
5. Pay and Accounts Officer -III, Kolkata Pay & Accounts Officer-III, Kolkata, Subhanna, SGO Complex, 5th and 6<sup>th</sup> Floor, Plot No- 9, DF Block, Sector-I, Bidhannagar, Kolkata-700064;
6. Treasury Officer, All concerned \_\_\_\_\_
7. \_\_\_\_\_

Sd/-

**Deputy Secretary**

to the Government of West Bengal

No. HF/O/HS(MA)/1393/HFW-24011(99)/245/2020-SBHI SEC(DHS)-Dept. of H&FW/2(13)

Dated: Kolkata, the 14<sup>th</sup> October, 2020

Copy forwarded for information and necessary action to the:

1. Director of Medical Education Services, Department of Health & Family Welfare, Govt. of WB;
2. Special Secretary (MERT), Department of Health & Family Welfare, Govt. of WB;
3. Addl. DHS (Administration), West Bengal;
4. Principal, All concerned \_\_\_\_\_
5. Deputy Director of Health Services(Administration), West Bengal, He is requested to provide reliever against the post of Medical Officers released on Training reserve;
6. Deputy Director of Health Services (MERT), West Bengal;
7. CMOH- All concerned \_\_\_\_\_
8. PA to Secretary (Health & family Welfare Department), West Bengal;
9. Dr. \_\_\_\_\_
10. \_\_\_\_\_
11. Co-coordinator I.T. Cell, to publish the order in the website
12. Dealing Assistant;
13. Guard File;

**Pushpendra Sengupta**  
**Deputy Secretary**

to the Government of West Bengal