

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING- 'A', 1ST FLOOR
GN-29, SECTOR- V, SALT LAKE CITY, KOLKATA- 700091.

No. HNG/7L-58-2020/1067/

Dated: 16/12/2020

To
The Medical Superintendent cum Vice Principal,
I.P.G.M.E & R - S.S.K.M. Hospital,
Kolkata - 20

Sub: Regularisation of the period of absence in respect of Smt. Ruma Pal Hazra, Staff Nurse, Gr. II attached to your Hospital.

Ref: Your Memo No. SSKM/NE/4875 dt. 29.09.2020

In reference to above-mentioned subject and reference you are requested to furnish the following documents:-

- 1) Copy of joining report i.r.o. Smt. Ruma Pal Hazra, Staff Nurse, Gr. II after her period of absence w.e.f. 28.02.2020 to 27.08.2020.
- 2) Copies of correspondence that has been made by local authority with incumbent concerned during her period of absence.
- 3) Letter(s) of intimation by the incumbent concerned to local authority, if any, during the period of absence. Any specific comment in this regard from local authority.

Ruma Pal
16/12/2020
Dy. Director of Health Services
(Nursing) West Bengal

No. HNG/7L-58-2020/1067/1(y)

Dated: 16/12/2020

~~Copy forwarded for information & necessary action:-~~

1. The Nursing Superintendent, I.P.G.M.E & R - S.S.K.M. Hospital, Kolkata - 20
2. Smt. Ruma Pal Hazra, Staff Nurse, Gr. II, I.P.G.M.E & R - S.S.K.M. Hospital, Kolkata - 20
3. The I.T. Coordinator, Swasthya Bhawan - Requested to post this letter in govt. website please.
4. Guard File.

Banerjee
16.12.2020
Dy. Asstt. Director of Health Services
(Nursing) West Bengal.