

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
NURSING SECTION
SWASTHYA BHAWAN, WING-'A', 1ST FLOOR,
GN-29, SECTOR-V, SALT LAKE, KOLKATA- 700091.

No. HNG/7M-21-2022/1002

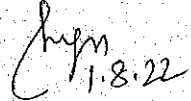
Date: 01/08/2022

To
The Medical Superintendent-cum-Vice Principal,
R.G.Kar Medical College & Hospital,
Kolkata-37

Sub:- Regarding claim of Retirement Benefit i.r.o. Smt. Shila Brahma, Staff Nurse,
Gr. II attached to your hospital.

In context of above mentioned subject, you are hereby requested to
furnish the following documents/take following necessary steps:

- 1) Actual period of absence of Shila Brahma which has to be sanctioned.
- 2) Leave Statement showing therein leaves (Earned Leave, Half Pay Leave)
due at credit in respect of Smt. Brahma before commencement of leave.
- 3) Whether Smt. Shila Brahma has been released from govt service finally
due to superannuation, if yes furnish release order.
- 4) Documentary evidence whether Smt. Brahma had intimated the local
authority from time to time about her absence from duties.
- 5) Detailed evidence about action taken against Smt. Shila Brahma for her
long period of absence.
- 6) Whether she has been allowed to resume her duty? State her date of
joining.

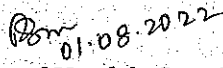

1.8.22
Dy. Director of Health Services
(Nursing) Govt. of West Bengal

No. HNG/7M-21-2022/1002/1(4)

Date: 01/08/2022

Copy forwarded for information & necessary action to:

1. The Nursing Superintendent, R.G.Kar Medical College & Hospital
2. Smt. Shila Brahma, Staff Nurse, Gr. II, R.G.Kar Medical College & Hospital
3. The I.T Coordinator, Swasthya Bhawan, Kolkata -91. - Requested to post this
order in website.
4. Guard File/Office Copy


01.08.2022
Dy. Assistant Director of Health Services
(Nursing), West Bengal

M.C.