

Clinical Establishment License

Workflow starting from Form Application till Issue of License

Applicant visits the WB Health Portal or 'Silpa Sathi' and reads the information regarding the pre-requisites for filling in the application form



Applicant fills the online application in 'Silpa Sathi' and uploads the supporting documents through the online portal



Dealing Assistant views the application online and verifies that information is accurate and all supporting documents are complete, otherwise send it back to the Applicant with remarks through the online portal



If the application is complete in all respects, Dealing Assistant will forward the application to the Inspecting Agent



Inspecting Agent will plan a mutually convenient date with the Applicant to visit the Clinical Establishment



Inspecting Agent will plan a mutually convenient date to visit the Clinical Establishment



If the Inspecting Agent finds that Clinical Establishment has complied with all requirements, then application will be forwarded to the Licensing Authority, otherwise Applicant will need to make the Clinical establishment compliant



Licensing Authority will issue the Clinical Establishment License online



Applicant can download the online Clinical Establishment License