



Government of West Bengal
Health & family Welfare Department
Swathya Bhawan, Block GN-29, Sector V
Salt Lake City, Kolkata – 91

Memo No. HPH/9M-21/2020/97

Dated the 27th April 2020

CIRCULAR

Planning for Gradual Resumption / Normalization of Hospital Services

In the wake of the ongoing Lockdown to combat the spread of COVID 19 pandemic, the attendance of patients at the OPD and IPD has dwindled due to the restriction on movement and the lack of means of transport, etc.

While there is lack of clarity on when and how the lockdown will be lifted, it is certain that we will have to normalize hospital services in a phased manner, commensurate with the evolving situation.

In view of the above, all Principals, MSVPs of Government medical college hospitals, CMOHs, Superintendents of Government hospitals are hereby advised to draw up a blue print for the normalization of hospital services, covering all aspects of hospital administration, including duty rosters for deployment of medical personnel and other staff.

To ensure the safety and protection of the health care personnel and the general public approaching health care institutions, the guidelines should be adhered to.

1. The guidelines relating to Fever Clinics memo no. HPH/9M-21/2020/81 issued on 6th April 2020 may be referred to. The triage should meticulously be done at the entry point and fever cases/ respiratory illness cases must be segregated by medical/ para-medical personnel, with adequate protective gear.

2. While standing in queue for registration/pulmonary/laboratory, social distancing norms should be maintained. Physical distancing should also be maintained in the waiting area.
3. Suitable restriction on visitors/ attendants should be imposed and use of face mask should be mandatory.
4. The waiting area should be sanitized after OPD hours/visiting hour.
5. All suspects of COVID 19 should be kept in isolation and be dealt with as per the protocol given earlier.
6. In the IPD, the gap between the two beds should be at least one meter.
7. Doctors, nurses, para-medicals should use P.P.E/masks etc. as per protocol and frequent hand washing, use of hand sanitizer should be practiced.
8. Patients who need planned surgery etc. may be tested for COVID by RT-PCR. If the patient tests positive, the planned surgery may be delayed and protocol for a COVID positive case may be followed.
9. In case of emergency surgery, surgery may be undertaken with full protection of the surgery team. The patient should be kept in isolation, tested for COVID and if found positive, the laid down protocol to be followed.
10. Bio-Medical waste disposal protocol and regular cleaning and disinfection of the Emergency / OPD/ Indoor must be ensured and one official (may be one of the Assistant Supers - NM) may be entrusted to oversee the compliance of the same.

27/04/2020

Director of Medical Education
Government of West Bengal

27/4/2020

Director of Health Services
Government of West Bengal