



**Government of West Bengal**  
Office of the Principal: Burdwan Medical College  
Baburbag, Burdwan - 713104

Memo No. BMC/ART/ 3243

Dated:- 29.12.2021

**NOTICE**

Applications are invited in prescribed format, as enclosed herewith, from Indian Citizens for recruitment to the post of Medical Officer, Laboratory Technician and Staff Nurse at the ART Centre, Burdwan Medical College & Hospital, Purba Bardhaman, PIN-713104 for the ART Centre(Anti Retroviral Therapy).

Submission of Application by Speed Post will be allowed till **15<sup>th</sup> January, 2022, 04:00 P.M.** and must be addressed to the “Principal, Office of the Principal, Burdwan Medical College, Baburbag, PO: Rajbati, Burdwan - 713104”

Name of the Post	No. of vacancy
Medical Officer (MO)	01(One)
Laboratory Technician	01(One)
Staff Nurse	02(Two)

The initial contract period is up to **31.03.2022** and it may be renewed for further period depending on need and performance of the candidates.

The eligibility criteria to be followed while appointing **Medical Officer, Laboratory Technician and Staff Nurse** for ART centre are as follows:-

**1. Medical Officer(MO):-**

- First preference should be given to candidates with MD in Medicine or any other clinical discipline with working knowledge of computer, MS office, usage of internet and electronic mail.
- If no candidate as per para 1 above is available, candidates with MBBS + Diploma in any clinical discipline having minimum 3 years of experience can be considered
- In the event of unavailability of candidates as per para 1 & 2 above, candidates with MBBS + Fellowship in HIV Medicine/Diploma in Public Health having 3 years of experience can be considered for the post of MO.

**2. Laboratory Technician**

- a) Laboratory technician should be a graduate/diploma holder in Medical Laboratory Technology (MLT) from a recognised institute. He/she must be registered in the state council.

Other expertise required:

- 1) The candidate should be computer literate with working knowledge of MS office, usage of internet and electronic mail.

### **3. Staff Nurse:-**

The staff nurse should be a B.Sc. Nursing, with working knowledge and skills with computers, Microsoft Office software and internet. If not available, GNM may be appointed. He/she must be registered in the state nursing council. The candidate should be computer literate with working knowledge of MS office, usage of internet and electronic mail.

**The relevant rules and necessary modalities are stated in the following paragraphs:**

1. A Candidate should verify from the notified rules that he or she is eligible.
2. The condition prescribed cannot be relaxed.
3. Reservation norms, as applicable in this State shall be strictly followed.
4. The Selection Committee (comprising members as prescribed by NACO/SACEP) will hold written examination and interviews of the shortlisted applicants.
5. Pay:-

Medical Officer(MO)	- Rs.50,000 per month (Consolidated)
Laboratory Technician	- Rs.13,000 per month (Consolidated)
Staff Nurse	- Rs.13,000 per month (Consolidated)
6. Please note that Candidates must attach photo and submit all necessary documents pertaining to academic credentials, achievements, distinctions, service experience etc;
7. Age: As per NACO Guideline. The upper age limit may be relaxed for the candidates belonging to SC, ST, OBC & Other Backward Classes as per Government Rules or Orders issued from time to time.
8. In case, any of the statement made in the application be subsequently found to be false within the knowledge of the candidates- his/her candidature shall be liable to cancellation, and even if appointed to a post on the result of this examination his /her appointment shall be liable to be terminated. Willful suppression of any material fact shall also be similarly dealt with. Candidates should take particular note that entries in their application submitted, must be made correctly against all the items which shall be treated as final and no alteration and addition in this regard shall be entertained after full submission of the application.
9. Application not duly filled in or found incomplete or defective in any respect in any respect shall be liable to rejection.
10. Candidates must fulfill the essential qualification at the time of submission of application. No qualification or experience tenure will be considered after the closing date of submission of application.
11. **Particulars and Certificates required:**

A candidates claiming to be SC/ST/OBC must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the West Bengal SCs and STs(Identification) Act, 1994 and SCs/STs Welfare Department order No. 261-TW/EC/MR – 103/94 dated with B.C.W. Deptt. Order No. 6320 – BCH/MR-84/10 dated 24.09.2010]

In the District: Sub-Divisional Officer of the Sub-Division concerned

In Kolkata: District Welfare Officer, Kolkata & ex-officio Jt. Director, Backward Classes Welfare Deptt., Govt. of West Bengal [No. 2420-BCW/MR-61/2012(Pt.) dated 12.07.13.

No. claim for being a member of the SC, ST and OBC, or a Person with Disability shall be entertained after submission of the application.

Persons with Disabilities (Physically handicapped) [40% and above] must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

- Appointing authority) may require such further proof or particulars from the candidates as it may consider necessary and may make requires regarding eligibility.
12. Original Certificates relating to citizenship (by registration), age, qualifications, caste(SC/ST/OBC), Physical disability (40% and above) shall have to be submitted when asked.
  13. If any candidate fails to furnish any certificate or any other relevant document or information relating to his/her candidature/academic credentials/service or job experience, within the time so specified herein, his/her claim for allotment may be passed over without further reference to him/her.
  14. Submission of more than one application is strictly forbidden.
  15. A candidate should note that his/her admission to the Written examination and/or interview shall be deemed provisional subject to determination of his/her eligibility in all respects. If at any stage even after issue of the letter of appointment a candidate is found ineligible for admission to this Examination, his/her candidature shall be cancelled without further reference to him/her.
  16. Canvassing: Any attempt on the part of candidate to enlist support for his/her application shall disqualify him/her for Appointment.
  17. Applicants need to take print-out of the application form, and send one copy along with supportive documents via Speed post and bring another hard copy for submission at the time of interview process along with all original copy of relevant documents.
  18. **Distribution pattern of marks:**  
For Medical Officers: 70% Academic credential and service experience and 30% Interview.  
For Medical Technologist and Staff Nurse: Written examination 70% Interview 30%.  
Candidates are requested to follow the website ([www.wbhealth.gov.in](http://www.wbhealth.gov.in)) and <https://www.burmed.org/notice.php>) from time to time for any update in information.



**Principal  
Burdwan Medical College  
Purba Bardhaman**

**Principal  
Burdwan Medical College  
BURDWAN**

**Bio-Data for ARTC Staff Nurse**  
(To be filled in by the candidate in BLOCK LETTER)

Application for the post of .....

Self attested  
Passport size  
colour photo

1. Name of the Candidate (in BLOCK Letter): .....
2. Father's / Guardian's Name: .....
3. Date of birth: ..../...../..... (DD/MM/YYYY)
4. Caste & Categories: ..... Sex :-
5. Address:  
Address for communication: ..... Permanent Address: .....
- P.O.: ..... P.O.: .....
- P.S.: ..... P.S.: .....
- PIN: ..... PIN: .....
- District: ..... District: .....
6. Mobile Number (Mandatory):.....
7. E-mail Id (Mandatory):.....
8. Academic Qualification: (Self attested copy must be submitted with the application)

Examination	Subject / Qualification	Board/Univer sity	Year of Passing	Marks Obtained	Out of Total Marks	% of Marks
Madhyamik or Equiv.						
H.S. or Equiv.						
Graduation (Hons. / Pass)						
Post Graduation						
Others (if any)						

9. Computer Qualification:

Course Name	Institute Name	Course Duration	Passing Year	Course Contains	Percentage / Grade

10. Experience in Govt. Sector / Reputed Organization only (must have appointment letter and experience certificate):

Organization	Govt. / Private / NGOs	Designation	Period From (Date)	Period To (Date)	Total Year & Month as on 31.10.21

**Declaration**

I,.....(Name), Son/Daughter of Shri/Smt./Dr. ....  
..... hereby solemnly affirm that all the particulars furnished by me above and all the  
service experience claimed are very true. In case any inconsistencies are detected in future or If any incorrect  
information have been furnished by me, then my candidature for the post of Staff Nurse, ART Centre, Burdwan  
Medical College & Hospital, Purba Bardhaman PIN-713104 shall be cancelled forthwith without any intimation to  
me. I would also be liable to criminal proceedings being drawn up against me.

Date:  
Place:

.....  
Signature of the Applicant in full

**Bio-Data for ARTC Medical Officer**  
(To be filled in by the candidate in BLOCK LETTER)

Application for the post of .....

1. Name of the Candidate (in BLOCK Letter): .....
2. Father's / Guardian's Name: .....
3. Date of birth:...../...../.....(DD/MM/YYYY)
4. Caste & Categories: ..... Sex :-
5. Address:



Address for communication:

Permanent Address:

.....  
.....  
P.O.: .....  
P.S.: .....  
PIN: .....  
District: .....

.....  
.....  
P.O.: .....  
P.S.: .....  
PIN: .....  
District: .....

6. Mobile Number (Mandatory):
7. E-mail Id (Mandatory):

8. Academic Qualification: (Self attested copy must be submitted with the application)

Examination	Subject / Qualification	Board/University	Year of Passing	Marks Obtained	Out of Total Marks	% of Marks
Madhyamik or Equiv.						
H.S. or Equiv.						
M.B.B.S						
Post Graduation						
Others (if any)						

9. Experience in Govt. Sector / Reputed Organization only (must have appointment letter and experience certificate):

Organization	Govt. / Private	Designation	Period From (Date)	Period To (Date)	Total Year as on 31.10.21

**Declaration**

I,.....(Name), Son/Daughter of Shri/Smt./Dr. ....  
..... hereby solemnly affirm that all the particulars furnished by me above and all the service experience claimed are very true. In case any inconsistencies are detected in future or If any incorrect information have been furnished by me, then my candidature for the post of Medical Officer, ART Centre, Burdwan Medical College & Hospital, Purba Bardhaman PIN-713104 shall be cancelled forthwith without any intimation to me. I would also be liable to criminal proceedings being drawn up against me.

Date:  
Place:

.....  
**Signature of the Applicant in full**

**Bio-Data for ARTC Laboratory Technician**  
(To be filled in by the candidate in BLOCK LETTER)

Application for the post of .....

Self attested  
Passport size  
colour photo

1. Name of the Candidate (in BLOCK Letter):.....
2. Father's / Guardian's Name: .....
3. Date of birth:...../...../.....(DD/MM/YYYY)
4. Caste & Categories: ..... Sex :-
5. Address:  
 Address for communication: ..... Permanent Address: .....  
 .....  
 P.O.: ..... P.O.: .....  
 P.S.: ..... P.S.: .....  
 PIN: ..... PIN: .....  
 District: ..... District: .....
6. Mobile Number (Mandatory):.....
7. E-mail Id (Mandatory):.....
8. Academic Qualification: (Self attested copy must be submitted with the application)

Examination	Subject / Qualification	Board/Unive rsity	Year of Passing	Marks Obtained	Out of Total Marks	% of Marks
Madhyamik or Equiv.						
H.S. or Equiv.						
Graduation (Hons. / Pass)						
Post Graduation						
Others (if any)						

9. Technical Qualification & Computer Qualification:

Course Name	Institute Name	Course Duration	Passing Year	Percentage / Grade	Affiliated by

10. Experience in Govt. Sector / Reputed Organization only (must have appointment letter and experience certificate):

Organization	Govt. / Private / NGOs	Designation	Period From (Date)	Period To (Date)	Total Year & Month as on 31.10.10

**Declaration**

I,.....(Name), Son/Daughter of Shri/Smt./Dr. ....  
 ..... hereby solemnly affirm that all the particulars furnished by me above and all the service experience claimed are very true. In case any inconsistencies are detected in future or If any incorrect information have been furnished by me, then my candidature for the post of **Lab Techniian**, ART Centre, Burdwan Medical College & Hospital, Purba Bardhaman PIN-713104 shall be cancelled forthwith without any intimation to me. I would also be liable to criminal proceedlngs being drawn up against me.

Date:  
Place:

.....  
Signature of the Applicant in full

### General Instruction / s to the Candidates

- Application to be send through Speed Post only addressing to the “**Principal, Office of the Principal, Burdwan Medical College, Baburbag, Purba Bardhaman PIN-713104.**
- The category of post should be superscripted in the Capital Letters on the top of the left side of the envelope along-with **attested (self) photocopies** of all testimonials including **proof of age, mark sheets & certificates** of all examinations passed (Educational & Computer Applications), **cast certificate, working experience certificates on the related fields, voter photo ID card / ration card for proof of residence.**
- One self addressed envelope should be given along-with the application.
- **Application must as per prescribed format only.**
- Only short listed candidates (based on the marks obtained in academic qualification and experience) will be called for the Theory, Computer Test and Interview.
- A panel will be prepared for posting in future vacancy if any within next one year.