

# WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration No: S/IL/14448 of 2002-2003

Swasthya Bhawan, 'B' Wing, 3<sup>rd</sup> Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

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Memo No: HPH/PFA/S-112-2015/ 681

Date: 11/01/2023

## NOTICE

[Refer Recruitment Notice No SHFWS/2022/256, dated: 21-07-2022 for the position of Statistical Assistant-NCD under NHM]

The candidates, as per enclosed list, for the position of Statistical Assistant-NCD, are hereby requested to bring their **original testimonials** as listed below for **verification purpose** followed by **Interview** as per the following schedule mentioned below. It is also directed to submit the **self attested photocopies** of all the documents in the order listed below. The candidates should mention his/her application id and date of verification in all the documents. This is to further inform that candidates must be present at the time of verification and no third party will be allowed at the time of verification.

**Venue: "Parineeta" meeting hall, 5th Floor, Swasthya Sathi building, Swasthya Bhawan campus, Salt Lake, Sector-V, GN-29, Kolkata-700091**

Date & Reporting Time	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID
17-01-2023 11:00 A.M.	278169	278213	278299	278312	278676	278807	278939	278954	279835	281458

The candidates must bring undernoted **original documents**, along with one set of self attested photocopies of the same, for verification and submission:

1. On-line application print-out.
2. Original photo identity proof (Passport or Voter ID card or AADHAAR card or PAN card) of the candidate.
3. Proof of Address (Passport or Voter ID card or AADHAAR card) etc.
4. Age Proof Certificate (Madhyamik or equivalent examination certificate).
5. All the mark sheets (**for all years / semesters**) and **course completion certificates** of Class 10<sup>th</sup> standard, Class 12<sup>th</sup> standard, Graduation, Diploma in Computer Application.
6. All the post qualification experience certificates issued and stamped by the appropriate authority starting from oldest to latest. (Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining(DOJ) and Date of Leaving (DOL)/current date in case still continuing otherwise his/her experience will be treated as invalid. No offer of appointment/engagement will be treated as experience. Experiences will be calculated after obtaining the required essential academic qualification and the duration of experiences will calculate up to the 1<sup>st</sup> date of online application started (i.e. 25<sup>th</sup>-Jul-2022) only.

### Important information to the candidate:

1. No change of date and time will be entertained under any circumstances.
2. The candidates who fail to turn up as per the schedule he/she shall not be considered for selection. Candidates will not be allowed to enter the verification hall without mask and beyond 15 minutes from the time of reporting.
3. Verification of testimonials does not entitle the candidate to claim to selection.
4. In case of failure to produce any of the above mentioned original documents at the time of verification or found ineligible as per the recruitment notice his/her application is liable to be cancelled and the candidate will not be able to attend the Interview.
5. The decision of the Competent Authority regarding the engagement is final.

Executive Director  
W.B.S.H. & F.W.Samiti.