



Government of West Bengal
OFFICE OF THE PRINCIPAL
COOCH BEHAR GOVERNMENT MEDICAL COLLEGE & HOSPITAL
Rajbari Stadium Complex, Kesab Road, Cooch Behar-736101



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Memo No-CGMCH/Prin/557/2020

Date: 17/06/2020

ADVERTISEMENT FOR WALK IN INTERVIEW FOR DEO

A Walk-in interview will be held for engagement in the following post as per order no. H&FW/164/20, dt. 09/05/2020 issued by the Principal Secretary, Department of Health & Family Welfare. All the candidates should have sufficient experience in the respective fields as well as working in the Government or Private setup to execute the purpose effectively in COVID-19 Testing Laboratory/department as per the need at Coochbehar Government Medical College & Hospital, Coochbehar.

Sl. No	Name of the Post	Number of Post	Qualification & Experience	Age as on 01.01.2020	Remuneration per month (Consolidated)
01	Data Entry Operator (DEO)	Initially TWO (may be increased based on requirement and approval)	Essential: Graduation with certification in Computer applications/Data Management/equivalent qualification from recognized institute. Higher qualification in related subject will be given preference. Desirable: B.Tech (Comp. Sc.)/MCA/BCA will be given preference. One year relevant Post qualification experience from recognized Hospital/Organization in Govt. or private sector.	Up to 40 years	Rs. 13000/- (Consolidated)

Terms & Conditions: -

- 1) The engagement will be made temporarily for a period of 3 (Three months) from the date of appointment or until further order.
- 2) Short listing of Candidates may be done before the actual interview based on pre fixed criteria.
- 3) These are purely contractual posts and the selected candidates will not have any claim whatsoever for regularization.
- 5) If the performance of the appointee is not satisfactory, appointment will be terminated in any time without further communication.
- 6) Candidates will have to submit an undertaking at the time of joining that they will accept all the general instructions & terms and conditions related to the post.
- 7) Candidates fulfilling the above criteria may appear for interview along with filled up and signed application with complete Bio data (including testimonials duly attested, Names & Contact details of THREE references) and all original qualification and experience certificates along with self - attested copies and two recent passport size photographs.
- 8) Job Offer will be made for the above posts after approval from the Department of Health & Family Welfare, Government of West Bengal.



Ravi
17/06/2020
Principal
Cooch Behar Government Medical College
Cooch Behar-736101 (W.B.)

Scale of Scoring:-

For post of Data Entry Operator (DEO):-

1. Academic marks- 15
2. Experience- 10 (2 for each year of experience)
3. Local Residence- 05
4. Interview-20

1. Date of **Walk-In-Interview – 22nd June, Monday, 12.30 pm onwards**
2. Registration desk will close at **11.30 am**
3. Reporting time for all candidates will be **10.30 am**
4. Venue: **Lecture Hall, Ground floor, CGMC, Rajbari Stadium Complex, Coochbehar**

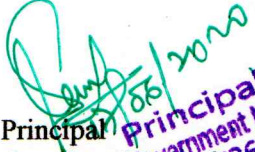

Principal
Coochbehar Govt Medical
College & Hospital, Coochbehar


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Dated. 17.06.2020

Copy forwarded to for information & necessary action please:-

1. The Principal Secretary, Health & Family Welfare, Swasthya Bhaban, Salt Lake, Kol-91
2. The Managing Director, NHM, Govt of West Bengal, Swasthya Bhaban, Salt Lake, Kol-91
3. The Director of Health Services, Govt of West Bengal, Swasthya Bhaban, Salt Lake, Kol-91
4. The Director of Medical Education, Govt of West Bengal, Swasthya Bhaban, Salt Lake, Kol-91
5. The Special Secretary (ME), Dept of Health & Family Welfare, Swasthya Bhaban, Salt Lake, Kol-91
6. The District Magistrate, Coochbehar
7. The Accounts officer, CGMCH, Coochbehar
8. In charge IT cell, Dept of Health & Family Welfare, Swasthya Bhaban, Salt Lake, Kol-91- for publication in the department website.
9. DIO,NIC,Coochbehar - for publication
10. Institute Website
11. Notice Board – for display


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