

**Government of West Bengal**  
**Office of the Secretary & CMOH**  
**District Health & Family Welfare Samity**  
Nandigram Health District, Purba Medinipur  
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Memo No:- DHFWS/...CMOH-(Ndg) T.B-524

Date: 5/03/..... 2018

**EOI Re-NOTICE for NGO "Sputum Transportation Scheme" {Code no 4b(ii)} under RNTCP, Nandigram**  
**HD**

Expression of Interest are hereby invited from listed reputed NGOs having experience of working in the field of health / RNTCP with financial capability to sustain support for one year at a stretch for consecutive three years for Sputum Transportation Scheme as per Vide memo no-HTB/NGO-G & R/121/2016/2761, dated-17/10/2017 of Addl. DHS (TB) Cum STO, Govt. of West Bengal.

**-: GENERAL INSTRUCTION:-**

- APPLICATION FORMAT and necessary instructions will be available on the Notice Board of the CMOH office, Nandigram HD, Nandigram, Purba Medinipur and Website [www.purbamedinipur.gov.in](http://www.purbamedinipur.gov.in), [www.wbhealth.gov.in](http://www.wbhealth.gov.in).
- Willing NGOs are requested to submit filled up Application Formats and supportive documents of all information provided in the forms along with last 06 months' Bank Statement in drop box kept at CMOH office, Nandigram HD, Nandigram, Purba Medinipur, from 05.03.2018 to 20.03.2018 between 10.30AM to 05.00 PM.
- No application will be entertained through Post/Courier/ e-mail.
- Document verification & personal interview of NGO representative will be held on 21.03.2018 at 02 PM at CMOH Office, Nandigram HD
- For appearing the verification & interview No TA/DA will be paid.
- A panel of the eligible NGOs will be prepared.
- After selection of the NGO a Memorandum of Understanding (MoU) will be signed between the NGO and the DH&FWS and the NGO will be bound to abide by the rules & regulations thereof.
- The application & MoU of the applicant NGO shall be cancelled at any stage if the supportive certificate and information given in application is found false.
- The selected NGO will continue and sustain the scheme for maximum 03(Three) years provided their performance is satisfactory & renewable every year.
- Volunteers engaged for caring sputum by the NGO under the scheme will WORK UNDER SUPERVISION OF RNTCP/HEALTH OFFICIALS and have to follow the RNTCP guideline and will be bounded to undergo Internal Evaluation & External Quality Assessment Process.

**Scheme details**

1. Sputum transportation for MDR/XDR/Drug resistant TB suspects/patients
2. Transportation to be done from all DMCs under Nandigram HD to CBNAAT site at Contai and CBNAAT & DMC to IRL, Kolkata as and when required.
3. For transportation of sputum under cold chain for C&DST-Rs.30/patient(one sample in follow up and two samples for suspect)+ Actual traveling cost and 15% as extra overhead expenditure.
4. For transportation cold chain box will be arranged by the MOTCs and packing of samples in cold box will be done by LT/STLS.
5. In some areas of Nandigram HD, where sputum collectors are already engaged by the DTO/MOTCs who are working individually not under NGO, if they want to work as NGO volunteers for sputum transporter, they should be engaged by the selected NGO.

**ROLE OF PPP Partner**

1. Coordinate with the assigned sputum collection centres and the DMCs
2. Transport samples safely to CBNAAT/IRL periodically

4. Maintain travel LOG book within detail of travel under taken for sputum transport

**ROLE OF RNTCP (DTO/MOTC)**

1. Planning and allocation of Sputum collection centers/DMCs with the CBNAAT/IRL will be done in collaboration with PPP Partner.

2. Training of the concerned volunteers and provision of materials listed.

**MODE of PAYMENT**

1. The payment will be made from NGO Head of Account at end of each quarter after submission of performance report and bill

2. The NGO volunteer should maintain transportation register and bill should be prepared accordingly.

3. The DTO/MOTC should ensure the payment of the performance part of the bill to the working volunteer and 15% overhead expenditure part is for the NGO only.

District Health and Family Welfare Samiti reserves the right to cancel the engagement process at any stage without assigning any reason thereof. The decisions of the selection committee in any case should be considered final and that should be strictly followed.

*T. Acharya*  
Secretary & CMOH 05/03/18  
District Health & Family Welfare Samity  
Nandigram Health District  
05/3/18

Memo No:- DHFWS/.C.M.O.H (Ndg) T.B/524  
Copy for information to:-

Date:- 5/03/2018

- 1) The Savadipati, Purba Medinipur Zilla Parishad, Purba Medinipur for information.
- 2) The Addl. DHS (TB) cum STO, West Bengal, Swasthya Bhavan, Kolkata – 91.
- 3) The Dy. D.H.S (E & S) West Bengal for information with request to arrange publication in the Dept. Website.
- 4) The District Magistrate, Purba Medinipur for information.
- 5) The ADM(D), Purba Medinipur for information.
- 6) The District information & Cultural officer, Purba Medinipur.
- 7) The D.I.O.N.I.C Purba Medinipur for uploading in notice Purba Medinipur Website(www.purbamedinipur.gov.in)
- 8-14) The Dy. CMOH-I, II, III, A.CMOH (Tamluk/Contai/Haldia), A.O office of the CMOH, Nandigram HD for information and N/A
- 15) All DTO, West Bengal, requested to display the notice at Office notice board.
- 16) I.T. Cell, Swasthya Bhawan, requested to publish this notice on Website ([www.wbhealth.gov.in](http://www.wbhealth.gov.in))
- 17) Notice Board of this office.

*T. Acharya*  
Secretary & CMOH 05/03/18  
District Health & Family Welfare Samity  
Nandigram Health District  
Purba Medinipur  
05/3/18



**7. Details of Managing Committee of the Organization**

Sl. No.	Name & Address	M/F	Age	Post	Qualification	Profession	Annual Income

**8. Facility available with the organization :**

Sl. No.	Details	Type
<b>I</b>	<b>Infrastructure</b>	
A	Land	Place : Value :
B	Office Building	Place : Value :
C	Office automation equipment (computer, Fax, telephone etc.)	
<b>II</b>	<b>Staffs</b>	Number
A	Administration	
	Permanent	
	Temporary / contractual	
B	Technical	
	Permanent	
	Temporary / contractual	
<b>III</b>	<b>Any other facility (specially)</b>	

**9. A) Details of project implementation by the organization during the last 05 years**

Sl. No.	Name of the project	Area/location	Duration		Population covered	Funding (in Rs.)	Source of fund
			From	To			

10. Blacklisted by any Government authority, if yes provides details ..... (yes/No)

11. Has the firm or its Principals convicted by any criminal case or case involving normal turpitude by any court ..... (yes/No), if yes provide details.

12. Any litigation against by the firm or Principals pending any court, if yes provide details ..... (yes/no)

I have gone through the eligibility criteria for participating in the EOI and certify that all conditions have been fulfilled.

Date :

Place :

Name and signature of the bidder