



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
R.G.Kar Medical College & Hospital

Memo No: *RKC/4644*

Date- *18/12/18*

RECRUITMENT NOTICE

In connection with the vide Memo. No. WBSAPCS/1E-05-2017/213 dt 11.5.17, applications are invited from the eligible candidates by the Principal, R G Kar Medical College & Hospital for the post of MEDICAL OFFICER- ART CENTER , LAB. TECHNICIAN - ART CENTER of RGKMCH. The duly filled in application form is required to be dropped in the drop Box kept in 2nd floor of Platinum Jubilee Building near Principal's Chamber on all working days from 10.00 A.M to 3.00 P.M., The last date of submission of complete application along with photocopy of supportive documents [such as age proof, address proof, caste proof(in case of SC/ST/OBC), photocopy of self-attested mark sheet & certificates] is 31.12.2018 up to 12.00 P.M.

The selection is based on a written examination (70 marks) followed by an Interview (10 marks) including written test related to Computer knowledge (20 marks). Written test will be conducted on 04/01/2019 in the Platinum Jubilee Building at 10.30 am, R G Kar Medical College & Hospital & Interview will start from 12.00 pm upto 3 pm. All candidates are requested to be available sharp at 9.30 am. Late attendance will not be considered for further opportunities in written test & interview schedule.

Sl. No.	Category	Number of Post	Contractual remuneration
1	MEDICAL OFFICER, ART CENTER	1(1- SC)	Rs. 36,000/- (Rupees Thirty Six Thousand Only) only per month
2	LAB. TECHNICIAN, ART CENTER	2(1 - SCHEDULED CASTE & 1 - GENERAL)	Rs.13,000/- (Rupees Thirty Six Thousand Only) only per month

Appointment is purely on Contractual basis, against a contractual consolidated remuneration.

ELIGIBILITY CRITERIA :

MEDICAL OFFICER :ART CENTRE

ELIGIBILITY CRITERIA :

Qualification / Conditions as NACP IV:

- ❖ MBBS trained by NACO at one of the NACO designated training Centre.

Terms of Reference(TOR) :

- ❖ He / She has to work under the guidance and supervision of the SMO/Nodal Officer
- ❖ He / She should examine the patients, advise required investigations, including CD4 count, review the investigations and prescribe the treatment (this includes ART, referral to other departments such as RNTCP Centre for treatment of tuberculosis, treatment of STIs and Prophylaxis and / or treatment of opportunistic infections)
- ❖ Refer cases to the Senior Medical Officer, Nodal Officer or any other specialist for further expert opinion and interventions including admission and inpatient care, if required
- ❖ He / She must also coordinate with the CSCs and LACs attached to the ART Centre. Ensure drug adherence and counsel the patient towards safe sex, condom usage, proper nutrition and positive living
- ❖ Monitor the consumption and availability of ARV drugs, OI drugs, CD4 kits, other consumables and appraise the Senior Medical Officer for making necessary arrangements and check the ART Drug store and sign in the register every fortnight
- ❖ He / She must update the prescribed columns in white cards and Green book and should assist Senior Medical Officer in supervising the staff at the Centre, record keeping and reporting.
- ❖ He / She must attend the Monthly Coordination meetings held at district level, ART -CSC coordination meetings, review meetings by NACO / SACS and attend training programs conducted for Medical Officers, whenever deputed
- ❖ He / She has to ensure that all the guidelines for running and maintaining the ART Centre are abided by
- ❖ In case SMO is not there, he / she is the focal point for EID for HIV exposed babies found "reactive" using DBS at ICTC and referred to the ART Centre
- ❖ Besides all the above, any other duty assigned by ART Centre In-charge pertaining to ART services.

Age-Upper Age limit of the said contractual engagement is 60 yrs.

LAB. TECHNICIAN, ART CENTER:

ELIGIBILITY CRITERIA :

Qualification / Conditions as NACP IV:

1. Graduate / diploma holder in Medical Laboratory Technology (MLT)
NOTE: He/She must be registered in the concerned state council.

Terms of Reference(TOR) :

1. Collect the specimen for CD4 counts at the ART Centre and take these samples to the Department of Microbiology, test them and give the report to the counselor at the ART Centre. Also collect whole blood samples for early infant Diagnosis for infants found reactive with DBS and carry them to identified EID labs.
2. In case the ART centre does not have a CD4 machine or CD4 testing is not possible at the same centre due to any reason, the LT is expected to transport samples of blood to a linked CD4 laboratory and to collect the results when ready (TA/DA for this visit can be booked under operational cost of ART Centre as per NACO guide lines)
3. Prepare and provide CD4 monthly report to ART Centre.
4. Maintain the stock of the CD4 kits, consumables and inform the ART SMO/In-charge MO/Nodal Officer of the centre as and when the stocks come to critical levels.
5. Generate the "Due list" for Cd4 testing for all the Pre-ART & on ART patients as specified under NACO norms.
6. Address confirmation on CD4 test date every six monthly.

Age- Upper Age limit of the said contractual engagement is 60 yrs.

Interested candidates are requested to attend the schedule of Interview with relevant documents of testimonials both original & photocopy along with two passport size photograph. Application form attached herewith.

In absence of filled up application form & Original certificates & age proof, the application may be rejected. The undersigned reserves the right to cancel any of the application without assigning any reason thereof.

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18.12.18

PRINCIPAL

R.G.Kar Medical College & Hospital, Kolkata

Date: _

Memo No. RKC/

Copy forwarded for information & necessary action to-

- PA to The Principal Secretary to the Dept. H. & FW, SwasthyaBhawan. West Bengal
- The Secretary to the Department of H. & FW & Project Director, WBSAP & CS
- The Dy. Secretary to the Department of H. & FW & Dy. Project Director, WBSAP & CS
- The Director of Medical Education & Ex- Officio Secretary, Govt. of West Bengal, SwasthyaBhavan, GN-29, Sector - V, Salt Lake, Kolkata-91.
- The Director of Health Services, Govt. of West Bengal, SwasthyaBhavan, GN-29, Sector - V, Salt Lake, Kolkata-91.
- The Jt Director(Finance), WBSAP&CS
- The IT INCHARGE, IT Cell, to post the Notice in the Official Website, wbhealth.gov.in. SwasthyaBhavan, GN-29, Sector - V, Salt Lake, Kolkata-91.
- The MSVP. RGKMCH, Kolkata
- The Deans, Student Affairs, RGKMC.
- The HOD, Microbiology. RGKMCH
- The Deputy Superintendent, RGKMCH, Kolkata
- The Nodal Officer, ART Centre. RGKMCH
- The Accounts Officer, RGKMCH
- The Accounts Officer, RGKMC
- The Assistant Superintendents, RGKMCH
- The Head Clerk, RGKMC
- The Head Clerk, RGKMC
- Notice Board, RGKMCH.
- Notice Board, RGKMC
- Office copy

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18-12-18

✓ PRINCIPAL

R.G.Kar Medical College & Hospital,
Kolkata

R G KAR MEDICAL COLLEGE & HOSPITAL**APPLICATION FORM**

POST APPLIED FOR: _____

NAME OF THE INSTITUTION: _____

1	NAME OF THE CANDIDATE	
2	NATIONALITY	
3	FATHER'S/ HUSBAND'S NAME	
4	DATE OF BIRTH	
5	AGE	
6	CATEGORY(GENERAL/SC/ST/OBC)	
7	ADDRESS WITH PIN CODE-	
8	CONTACT NO.	
9	E MAIL ADDRESS	
10	VOTER ID/AADHAAR CARD NO.	

11 QUALIFICATION							
SL NO.	EXAM PASSED	BOARD/UNIVERSITY	YEAR OF PASSING	TOTAL MARKS	PERCENTAGE OF MARKS	DIVISION/GRADE	

12 EXPERIENCE			PERIOD	
	NAME OF THE GOVT. HOSPITAL/ OTHER INSTITUTES	POST HELD	FROM	TO

EXTRACURRICULAR ACTIVITIES:

I HEREBY CERTIFY THAT THE ABOVE MENTIONED INFORMATION IS CORRECT & SUPPORTING DOCUMENTS ARE ENCLOSED.

PLACE:

SIGNATURE:

DATE:

NAME OF THE APPLICANT:

ENCLOSURE:

ATTESTED PHOTOCOPY OF :

- CERTIFICATES –
 - Madhyamik Admit card
 - Madhyamik Result
 - HS Result
 - Graduation Mark sheet
 - Graduation Certificate
 - Master Degree Mark sheet
 - Master Degree Certificate
 - Experience Certificate
- Voter Identity Card/PAN card/Driving License
- One recent passport size Photograph