

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration No: S/IL/14448 of 2002-2003

Swasthya Bhawan 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

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Memo No:HFWS-27011/87/2022/ 351

Date: 20.05.2022

NOTICE

[Refer Recruitment Notice No. SHFWS/2022/248, Dated: 29.03.2022 for the position of Legal Assistant under National Health Mission (NHM)]

The candidates, as per enclosed list, for the position of **Legal Assistant** under **National Health Mission (NHM)**, are hereby requested to be present for original testimonials verification followed by interview. The candidates are hereby requested to bring their **original testimonials as listed below for verification purpose at "Muktodhara Hall" 5th Floor, Swasthya Sathi Building, Swasthya Bhawan Campus, GN 29, Salt Lake City, Sector-V, Kolkata-700091**, as per date and time mentioned in the enclosed list (Annexure-A). Candidates are directed to submit the **self attested photocopies** of all those documents in the order listed below. The candidates should mention his/her online application id number and date of verification in all the documents otherwise the application is liable to be cancelled. This is to further inform that candidates must be present as per schedule mentioned below and no third party will be allowed. No change of date and time will be entertained under any circumstances. The candidates who fail to turn up as per enclosed programme, he/she shall not be considered for selection.

Candidates will not be allowed to enter the verification hall without mask and beyond 15 minutes from the time of reporting.

The candidates must bring undernoted **original documents**, along with one set of self attested photocopies of the same, for verification and submission:

1. On-line application print-out.
2. Original photo identity proof (issued by any competent authority) of the candidate.
3. Proof of Address (Passport or Voter Card or other proof, issued by any competent authority) etc.
4. Age Proof Certificate (Madhyamik or equivalent examination **Admit / Certificate**).
5. All the mark sheets (**for all years / semesters**) and **course completion certificates** in support of **essential qualification and computer knowledge**.
6. Documents related to enrollment in the Bar Council of West Bengal.
7. All the post qualification experience certificates issued and stamped by the appropriate authority starting from oldest to latest.(Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining(DOJ) and Date of Leaving (DOL)/current date in case still continuing otherwise his/her experience will be treated as invalid. No offer of appointment /engagement will be treated as experience.)
8. In case of married female candidates - Marriage registration certificate.
9. Documents relating to Guardian's identity. (Guardian as mentioned in the online application).

Notes:

1. Verification of testimonials does not entitle the candidate to claim to appear in the further steps of the process of final selection.
2. In case of failure to produce any of the above mentioned original documents at the time of verification, his/her application is liable to be cancelled.
3. The decision of the Competent Authority regarding the engagement is final.



Dr. Saumitra Mohan, IAS
Executive Director
WB SH & FW Samiti

**List of candidates called for original testimonials verification & Interview for the position
of Legal Assistant under NHM**

Recruitment Notice No. SHFWS/2022/248, Dated : 29.03.2022

**Venue: "Muktodhara Hall" 5th Floor, Swasthya Sathi Building, Swasthya Bhawan
Campus, GN 29, Salt Lake City, Sector-V, Kolkata-700091.**

Date & Reporting Time	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID
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Name of the Position : Legal Assistant

27/05/2022 11:00 A.M.	219635	219648	219676	219682	219683	219687	219689	219759	219761	219768
	219775	219777	219781	219784	219787	219789	219795	219814	219838	219840
	219866	XX	XX	XX	XX	XX	XX	XX	XX	XX
30/05/2022 11:00 A.M.	219874	219883	219897	219898	219902	219925	219927	219937	219943	219955
	219956	219966	219971	219992	220018	220028	220088	220104	220117	220118
	220127	XX	XX	XX	XX	XX	XX	XX	XX	XX



**Dr. Saumitra Mohan, IAS
Executive Director
WB SH & FW Samiti**