

## DISTRICT HEALTH & FAMILY WELFARE SAMITI PURBA MEDINIPUR DISTRICT

Registration No. – S/IL/10904 of 2002 – 2003

Tamluk, Purba Medinipur, PIN – 721636

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Phone : (03228) 270437

**Memo No. DH&FWS/MID-E/ 1739 /2017-18**

**Date – 10.01.2017**

Applications are invited from eligible candidates for engagement to the post of different categories of staff under Quality Assurance Programme (on contractual) under National Health Mission (NHM) to be posted at different health unit in Purba Medinipur. It is also noted that the vacancy may vary. Details are given in the table below:–

Wing of Activity	Sl. No.	Name of Post / Designation	Number of Vacancies (Category wise)	Essential Qualification	Desirable Qualification &/or Experience	Age	Remuneration
Quality Assurance	1	District Consultant, Public Health	1 (UR)	MBBS/Dental/AYUSH/Nursing graduate with masters in Hospital administration/ Health Management (MHA-Full time or equivalent) with 2 years experience in Public Health/Hospital administration. Training and experience of implementing a recognized quality system like NABH/ISO 9001:2008/ Six Sigma/ Lean/Kaizen would be preferred. Previous work experience in the field of health quality would be an added advantage.		Up to 63 yrs. as on on 01.01.2018 with relaxation for SC / ST / OBC candidates as Govt. norms	Rs. 40,000.00 / Month
	2	Quality Manager, Facility level	1 (SC) & 1 (UR)	MBBS/Dental/AYUSH/Nursing/Life Science/Social Science graduate with masters in Hospital Administration / Health Management with one year experience in public Health/Hospital administration. Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Fluency in English, computer literacy, knowledge of government legislations and policies are essential. Candidate must have good communication skills both written and verbal.		22 to 40 years as on 01.01.2018 with relaxation for SC / ST / OBC candidates as Govt. norms	Rs.35,000/- / Month


All the above mentioned post are purely contractual in nature with initial period up to 31.03.2018. The selection will be done on the basis of existing guidelines of Department of Health & Family Welfare, Govt. of WB (i.e. - Academic Qualification &/or Written Test &/or Computer Test &/or Interview). The tenure of engagement may be renewed on the basis of satisfactory performance and approval of state authority.

The candidates may apply only in the FORMAT annexed herewith on A4 size plain paper. The following documents must be annexed with application –

1. One Self Attested Photograph pasted on proper place of application format.
2. Self Attested photocopies of –
  - a. Admit of Madhyamik / Equivalent (as proof of Age)
  - b. Voter / ADHAAR Card (as proof of Address & Photo Identity)
  - c. **All necessary Marksheet of all educational qualification starting from Madhyamik/Equivalent.**
  - d. Experience Certificate (Offer/Joining Letter will not be treated as proof of experience) from appointing authority properly mentioning joining date, tenure and date of resignation/retirement (if applicable).
  - e. Computer Certificate. (Wherever applicable)
  - f. NOC of Employer wherever applicable.

Application should reach to **the office of the CMOH & Secretary, District Health & Family Welfare Samiti, Purba Medinipur, PIN – 721636** in a sealed envelope superscribing **“APPLICATION FOR THE POST OF \_\_\_\_\_”** on the said envelope **within 5 PM on or before 25<sup>th</sup> January, 2018** positively.

Detailed schedule of selection procedure will be published in the Notice Board of the Office of the CMOH, Purba Medinipur and also in the website in due time. Eligible candidates will be informed through web/sms/email. The candidates may have to produce original documents before the interview board.

  
CMOH & Secretary  
District Health & Family Welfare Samiti  
Purba Medinipur



## APPLICATION FORMAT

To,  
The CMOH & Secretary,  
District Health & Family Welfare Samiti,  
Purba Medinipur

Paste recent  
Passport size  
photograph duly  
signed across

APPLICATION FOR THE POST OF \_\_\_\_\_

Sir,

In response to your advertisement notice no. \_\_\_\_\_ Date \_\_\_\_\_ for the post of \_\_\_\_\_, I prefer myself as a candidate. Details of my

BIO-DATA is given below :

1. Name (IN BLOCK LETTERS) :
2. Father's Name :
3. Husband's Name (for married female) :
4. Date of Birth (DD/MM/YYYY) :
5. Sex :
6. Marital Status :
7. Caste / Category (Put Tick Mark) : GEN  SC  ST  OBC-A  OBC-B  PH
8. Address (as mentioned in EPIC/ADHAAR) :
  
9. Mobile Number :
10. e-Mail ID :
11. Qualification Details :

Sl. No.	Qualification	Year of Passing	Board / University	Total Marks	Marks Obtained	Percentage
01	Madhyamik / Equivalent					
02	HS / Equivalent					
03	Graduation / Equivalent					
04	PG / Equivalent					
05	Others (give details)					

\*For Madhyamik calculate marks obtained except additional marks. For HS calculate marks obtained as total of two compulsory languages and best three of rest subjects. For honours graduates calculate total marks & marks obtained only for Honours Subjects.

12. Computer Knowledge details :

Sl. No.	Name of Institution	Year of Passing	Course Duration	Course Name & Modules Covered
01				
02				
03				

13. Experience Details :

Sl. No.	Details of employer (Organisation Name & Address)	Joining Date	Working Tenure (In complete Years)	Designation & JOB DESCRIPTION
01				
02				
03				
04				
05				

**Declaration**

I do hereby declare that particulars furnished above are all correct.

Place :

Date :

\_\_\_\_\_  
Signature of Applicant