

West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3rd Floor

GN-29, Sector-V, Bidhannagar

Kolkata – 700091

Recruitment Notice No. SHFWS/2017/126

Date: 14/12/2017

West Bengal State Health & Family Welfare Samiti will engage personnel for the position of **Public Health Manager** as mentioned below under **National Urban Health Mission**, Department of Health and Family Welfare, Government of West Bengal purely on contractual basis.

Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 15th December, 2017 to Midnight of 31st December, 2017, for the mentioned position.

Only online applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. Application fees of ₹100/ for General candidates and ₹50 for Reserved category candidates have to be deposited through on-line/off-line mode. The amount is non-refundable (Details of on-line/off-line mode is given in General Information point no. 7 and 8)

- Name of the Position** : Public Health Manager
- Number of Vacancies** : 57 (SC-15, ST-5, OBC-A-7, OBC-B-4, UR-23 and PWD-3)
- Remuneration** : Rs. 25,000 per month.
- Place of Posting** : Any Municipality in West Bengal
- Essential Qualification** : 1) Graduation in Dental/Nursing
OR
Master degree in Life Science (Life Science includes Botany, Zoology, Human Physiology, Micro- Biology, Biochemistry, Bio-Technology, Bioinformatics)/ Master Degree in Economics
OR
Graduation in Social Science with Masters in Public Health/ Community Health/ Preventive & Social Medicine
OR
Graduation in any discipline with MBA in Human Resource/ Health Care.
2) The candidates must have efficiency in computers including MS office and internet.
- Essential Experience** : 2 years post qualification experience in the field of health programme management in disease surveillance/ community mobilization/ inter Sectoral collaboration/ IEC- BCC Activities/ Quality Control/ Monitoring and Evaluation.
- Age (as on 1.4.2017)** : 40 years
- MODE OF SELECTION** : For the above mentioned position, applications will be shortlisted on the basis of marks obtained in qualifying qualification and experience. Shortlisted candidates will be called for computer Test. In case of computer test, candidates must obtain **at least 50% marks to qualify for the position**. Final selection will be done on the basis of score of educational qualification, experience and computer Test.

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Name of the Position	Basic Qualification	Computer Test	Experience
Public Health Manager	75 (based on % of marks obtained in the qualifying examination)	15	10

For the above mentioned position the applicants must be permanent resident of West Bengal.


1. Age relaxation will be given for the reserved candidates as per govt. norms.
2. The number of vacancies may vary.
3. Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment" regularly for information/instruction issued from time to time. No other correspondence will be done from this end.

General Information for the Applicants/Candidates

1. ~~Only online applications will be accepted. Application Forms not properly filled in or incomplete application forms are liable to be cancelled.~~ If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.
3. The essential qualifications mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection. All the essential qualifications must be completed within the last date of online application.
4. Experience will be calculated after obtaining the required qualification for the above mentioned position, till the first date of online application.
5. On-line registration number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration number in future.
6. No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
7. i) Last date of Registration : Midnight of 26th December, 2017
ii) Last date of Submission of off-line application Fees : 29th December, 2017 (upto banking hours)
iii) Last date of full Submission of form : Midnight of 31st December, 2017
8. The online deposit of application fees can be done through Net Banking or Credit/Debit Card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration.
If the candidate wants to submit the requisite fee through offline mode he/she can do so with system generated e-challan. The fee can be deposited in any Branch of United Bank of India (UBI) with the print out of the system generated e-challan after duly filling up the 3 (three) parts of the challan. Out of the 3 (three) parts of the challan, bank will retain one portion and hand over the other two portions to the candidate. Candidates must preserve both copies with him/her for future reference.
The candidates can complete the procedure of final submission of application form within 2 subsequent working days from the date of Deposition of the offline fees by using the application Id already received at the time of Registration along with the transaction Id obtained from the Bank.

Please do not deposit fee in more than one mode or more than once in one mode.

9. **Hard copy/Print copy of online registration form (which must be downloaded within the last date of on-line application) should be retained by all applicants for document verification purpose. Without registration form no candidates will be entertained for original testimonials verification by the authority.**
 10. Registration Number (wherever applicable) must be issued before the last date of online application.
 11. Caste Certificate issued before the last date of online application, by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' or "B" must be mentioned specifically in the caste certificate, otherwise the caste certificate will not be accepted.
 12. The Disability Certificate must be issued before the last date of online application, by the competent authorities.
 13. The candidates, who are not eligible after verification process, will not be called for the subsequent stages of the selection process.
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14. The decision of the competent authority regarding the recruitment is final.


Executive Director
West Bengal State Health
& Family Welfare Samiti
