

West Bengal State Health & Family Welfare Samiti
Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700091

Recruitment Notice No. **SHFWS/2017/123**

Date: **05.12.2017**

West Bengal State Health & Family Welfare Samiti will engage personnel as mentioned below under **National Health Mission**, Department of Health and Family Welfare, Government of West Bengal purely on contractual basis.

Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 12th December, 2017 to Midnight of 31st December, 2017, for the mentioned position.

Only online applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. Application fees of ₹100/ for unreserved category and ₹50/ for Reserve categories (SC, ST, OBC-A & B) have to be deposited through on-line/off-line mode. The amount is non-refundable (Details of on-line/off-line mode is given in General Information point no. 7 &8)

All the essential and desirable qualification must be completed on or before the last date of online application.

- Name of the Position : **DEIC Manager**
- Number of Vacancy : **11 (SC-3, ST-1, OBC-A-1, OBC-B- 1 and UR- 5)**
- Remuneration : **₹ 20,400 per month.**
- Place of Posting : **Anywhere in West Bengal**
- Essential Qualification** : **1. Masters in Disability Rehabilitation Administration approved by Rehabilitation Council of India (RCI) with Bachelor in Physiotherapy, or Bachelor in Occupational Therapy or Bachelor in Prosthetic Orthotics or B.Sc. Nursing or Bachelor in Disability Rehabilitation Administration approved by RCI.**
Registration of the respective Councils must be obtained before the last date of on-line application (wherever applicable)
- 2. Computer Proficiency.**
- Desirable Qualification** : **Post Graduate degree/diploma in Hospital/ Health Management from a recognised Institution with 1 year relevant experience for Post Graduate Diploma holders only.**
- OR**
- MBA from recognised Institution with 2 years experience in Hospital / Health programme.
- Age (as on 1.4.2017) : **Maximum 40 years, Minimum 21 years.**

Age relaxation will be given for ST/SC/OBC candidates as per Govt. Norms.

MODE OF SELECTION : **For the above mentioned position, applications will be shortlisted on the basis of marks obtained in qualifying qualification. Shortlisted candidate will be called for computer Test in 1:20 ratio. In case of computer test, candidates must obtain at least 50% marks to qualify for further process.**

Candidates qualifying in computer Test will be called for interview in 1:5 ratio. Final selection will be done on the basis of score of educational qualification, computer Test and Interview.

Scale of Scoring:

Particulars	Maximum Marks	Remarks
Class 10 th Exam	10	Proportionate Marking (i.e % of marks obtained in Class 10th *10/100)
Class 12 th Exam	10	Proportionate Marking (i.e % of marks obtained in Class 12th *10/100)
Graduation	25	Proportionate Marking (i.e % of marks obtained in Graduation *25/100)
PG Degree	25	Proportionate Marking (i.e % of marks obtained in PG Degree *25/100)
Computer Test	15	
Interview	15	
Total	100	

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential qualification must be completed within the last date of online application.**
4. **Hard copy/print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
5. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
6. No **rounding off** of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
7. i) Last date of Registration :Midnight of 26th December, 2017
ii) Last date of Submission of off-line application Fees :29th December,2017 (upto banking hours)
iii) Last date of full Submission of form :Midnight of 31st December, 2017
8. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. If the candidate wants to submit the requisite fee through offline mode he/she can do so with system generated e-challan. The fee can be deposited in any branch of United




Bank of India (UBI) with the print out of the system generated e-challan after duly filling up the three parts of the challan. Out of the three parts of the challan, bank will keep one part and hand over the other two parts to the candidate. Candidates must preserve both copies with him/her for future reference.

The candidates can complete the procedure of final submission of application form within 2 subsequent working days from the date of deposition of the offline fees by using the application id already received at the time of Registration along with the transaction id obtained from the bank.

Please do not deposit fee in more than one mode or more than once in one mode.

9. Caste Certificate issued before the last date of online application, by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' or "B" must be mentioned specifically in the caste certificate, otherwise the caste certificate will not be accepted.
10. Experience will be calculated after obtaining the required qualification for the above mentioned position, till the first date of online application
11. The candidates, if found ineligible after verification process, will not be called for the subsequent stages of the selection process.
12. The decision of the competent authorities regarding the recruitment is final.


Executive Director
West Bengal State Health
& Family Welfare Samiti

