

West Bengal State Health & Family Welfare Samiti
Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700091

Recruitment Notice No. SHFWS/2017/110

Date: 01-08-2017

West Bengal State Health & Family Welfare Samiti will engage personnel for the positions as stated below under National Health Mission, Department of Health and Family Welfare, Government of West Bengal purely on contractual basis.

Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 7th August, 2017 to Midnight of 25th August, 2017 for the mentioned positions. Only online application will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled.

Application fees of ₹100/ for General candidates and ₹50 for Reserved category candidates have to be deposited through on-line/off-line mode. The amount is non-refundable (Details of on-line/off-line mode is given in General Information point no. 10 and 11)

Details of the positions:

SL NO	NAME OF THE POSITION	NO OF VACANCIES	PLACE OF POSTING	CONSOLIDATED REMUNERATION (₹)	AGE (AS ON 01/04/2017)	QUALIFICATION
1	District Programme Co-ordinator	9 [UR-4, OBC-A-1, OBC-B-1, SC-2 AND PWD - 1]	Anywhere in West Bengal	24,700/- per month.	Age limit 21 years to 40 years	<p>Essential :</p> <p>i) Post Graduate in Social Science or MSW (of UGC recognised universities) or MBA</p> <p>ii) Basic knowledge in MS-OFFICE</p> <p>Desirable:</p> <p>2 years experience as Programme Manager / Programme Co-ordinator.</p>
2	District Accounts Manager	5 [UR-1 SC-1, ST-1, OBC-A -1 AND PWD - 1]	Anywhere in West Bengal	22,700/- per month.	Age limit 21 years to 40 years	<p>Essential :</p> <p>i) M.Com (from UGC recognised universities) or Chartered Accountancy (Inter) or Cost Accountancy (Inter)</p> <p>ii) Maintenance of Accounts in Tally Software</p> <p>Desirable:</p> <p>1 year experience in accounting</p>

3	District Statistical Manager	8 [UR-4, SC-2, OBC-'B'-1, ST-1]	Anywhere in West Bengal	22,700/- per month.	Age limit 21 years to 40 years	Essential : i) BCA or MCA or Masters in Statistics (from UGC recognised Universities) ii) Basic knowledge in computer Desirable: a) 1 year experience as MIS Manager or MIS Co-ordinator
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MODE OF SELECTION :

Applicants will be short listed on the basis of weighted marks obtained in the educational qualification (From Class-X onwards) and experience of the applicants. The shortlisted candidates will be called for a Computer Test followed by an Interview. Final selection will be done on the basis of weighted marks obtained on Educational Qualifications, Experience, Computer Test and Interview taken together.

The activity wise allocation of marks will be as follows :

Total	: 100 Marks
1) Educational Qualification	: 60 marks
[Proportionate marking based on the percentage (%) of marks obtained in the examinations mentioned below]	
a) Madhyamik or Equivalent	: 10 marks
b) Higher Secondary(10+2)	: 15 marks
c) Essential Qualification (as per the above mentioned positions)	: 30 marks
d) Additional Qualification (Any qualification over and above the essential qualification for Sl. no 1- 3)	: 05 marks
2) Computer Test	: Maximum 15 marks
3) Experience (2 marks for the desirable experience for Sl. no 1- 3. Additional 2 marks for each completed years of experience over and above the desirable experience for Sl. no 1- 3)	: Maximum 10 marks
4) Interview	: Maximum 15 marks

Notes: For all the above mentioned positions:

1. Age relaxation will be given for the reserved candidates as per extant norms of the State Government.
2. The number of vacancies may vary as per requirement.
3. Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment" regularly for information/instruction issued from time to time.
4. The applicant must be a permanent resident of West Bengal
5. Reading and Writing ability in Bengali is compulsory.

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.

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2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential qualification must have been completed within the last date of online application.**
4. Experience will be calculated after obtaining the required qualification for the above mentioned positions, till the last date of online application.
5. Caste Certificate issued before the last date of online application, by the competent authorities of West Bengal only, will be accepted. In case of OBC candidates, category 'A' or 'B' must be mentioned specifically in the caste certificate; otherwise the caste certificate will not be accepted.
6. In case of candidates with Disabilities, Disability Certificate issued before the last date of online application, by the competent authorities of West Bengal only, will be accepted.
7. Hard copy/print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority.
8. 'On-line Registration Number' should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration number in future.
9. No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
10. i) Last date of Registration : Midnight of 22nd August, 2017
ii) Last date of Submission of off-line application Fees : 23rd August, 2017 (upto banking hours)
iii) Last date of full Submission of form : Midnight of 25th August, 2017
11. The online deposit of application fees can be done through Net Banking or Credit/Debit Card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration.
If the candidate wants to submit the requisite fee through offline mode he/she can do so with system generated e-challan. The fee can be deposited in any Branch of United Bank of India (UBI) with the print out of the system generated e-challan after duly filling up the 3 (three) parts of the challan. Out of the 3 (three) parts of the challan, bank will retain one portion and hand over the other two portions to the candidate. Candidates must preserve both copies with him/her for future reference.
The candidates can complete the procedure of final submission of application form within 2 subsequent working days from the date of Deposition of the offline fees by using the application Id already received at the time of Registration along with the transaction Id obtained from the Bank. Please do not deposit fee in more than one mode or more than once in one mode.
12. The candidates, who are found ineligible at any step of the above mentioned mode of selection, will not be called for the subsequent stages.
13. The decision of the competent authority regarding the recruitment is final.


Executive Director
WBSH&FW Samiti