

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration No: S/IL/14448 of 2002-2003

Swasthya Bhawan, 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

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Memo No: HFW-27022/17/2018-NHM/ 10827

Date: 12/06/2019

NOTICE

[Refer Recruitment Notice No SHFWS/2019/181 Dated 01/03/2019 for the position of Budget and Finance Officer - NPCB under National Health Mission]

The applicants, as per list given below, for the position of **Budget and Finance Officer - NPCB** under National Health Mission, are hereby requested to bring their **original testimonials** as per mentioned date and time in the enclosed list for verification at the **1st Floor Conference Hall, Swasthya Bhawan, Sector-V, Saltlake City, Kolkata -700091**. It is also directed to submit the **self attested photocopies** of all those documents in the order listed below, mentioning his/ her online registration number and date of verification in all the documents otherwise the application is liable to be cancelled. This is to further inform that candidates must be present at the time of verification and no third party will be allowed at the time of verification. **No candidate will be allowed to enter the venue beyond 15 minutes from the time of reporting.**

No change of date and time will be entertained under any circumstances. The candidate who fails to turn up as per enclosed programme, he/she shall not be considered for selection.

Date & Time of verification	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID
18 / 06 / 2019 11:00 A.M.	141042	141043	141051	141067	141081	141127	141137	141152
	141201	141212	141223	141290	141372	141380	141428	141443
18 / 06 / 2019 12:00 Noon	141508	141570	141581	141748	141768	141874	141891	141904
	141906	141913	141919	141989	142004	142034	142052	142054

The candidates must bring undernoted original documents, along with one set of self attested photocopies of the same, for verification and submission:

1. On-line application print – out.
2. Offline Challan - Samiti Copy.(If any)
3. The original photo proof identity card of the candidate i.e. Passport, Pan Card, Voter-ID Card, AADHAAR Card (any one of this).
4. Proof of Address (Passport or Voter ID Card or AADHAAR Card) etc.
5. Age Proof Certificate (Madhyamik or equivalent examination certificate)
6. All marksheets (for all years / semesters / groups), supplementary marksheets, if any, and course completion certificates of the essential qualifications, graduation onwards.
7. All the post qualification experience certificates issued and stamped by the appropriate authorities starting from oldest to latest.(Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining (DOJ) and Date of Leaving/ Still continuing (DOL) otherwise his/ her experience will be treated as invalid. No offer of appointment / engagement will be treated as experience.)
8. In case of married female candidates - Marriage registration certificate.
9. Documents relating to Guardian's identity. (Guardian as mentioned in the online application)

Notes:

1. Verification of testimonials does not entitle the candidate to claim to appear in the further steps of the process of final selection.
2. After successful verification of testimonials, shortlisted candidates will be called for further steps of the process of final selection.
3. The decision of the Competent Authority regarding the engagement is final.

Executive Director,
WB SH & FW Samiti

