

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration NO: S/IL/14448 of 2002-2003

Swasthya Bhawan, 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

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Memo No: SHFWS/ESTD-867/2015/10574.

Date: 22/04/2019

NOTICE

[Refer Recruitment Notice No SHFWS/2019/175 Dated 18/01/2019 for the position of Data Manager under NUHM]

The candidates, as listed below, for the position of Data Manager under NUHM are hereby requested to bring their **original testimonials** as listed below, for verification purpose at the **2nd Floor Auditorium Hall, Swasthya Bhawan, GN-29, Sector-V, Bidhannagar, Kolkata – 700091, on 8th May, 2019 at 2.30 pm.**

It is also directed to submit the **self attested photocopies** of all those documents in the order listed below, mentioning his/her online registration number and date of verification in all the documents otherwise the application is liable to be cancelled. This is to further inform that candidates must be present at the time of verification and no third party will be allowed at the time of verification. **No candidate will be allowed to enter the verification hall beyond 15 minutes from the time of reporting.**

No change of date and time will be entertained from this end. The candidate who fails to turn up as per enclosed programme, he/she shall not be considered for selection.

Date & reporting time	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID
8/05/2019 02:30 P.M.	137122	137140	137149	137175	137176	137197
	137198	137235	137237	137248	137257	137698
	137730	137777	137798	137841	137844	137909


The candidates must bring undernoted original documents, along with one set of self attested photocopies of the same, for verification and submission:

1. On-line application print – out.
2. Offline Challan - Samiti Copy (If any).
3. The original photo proof identity card of the candidate i.e. Passport, Pan Card, Voter-ID Card, AADHAAR Card (any one of this).
4. Proof of Address (Passport or Voter ID Card or AADHAAR Card) etc.
5. Age Proof Certificate (Madhyamik or equivalent examination certificate)
6. All the marksheets (for all years / semesters) and course completion certificates of essential educational qualification and professional qualification in original.

7. Caste Certificate in original issued by appropriate Authority of West Bengal within the first date of on-line application for the post i.e. 29.1.19.
8. All the post qualification experience certificates issued and stamped by the appropriate authority starting from oldest to latest.
9. **Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining(DOJ) and Date of Leaving (DOL)/current date in case still continuing otherwise his/her experience will be treated as invalid. No offer of appointment /engagement will be treated as experience.**
10. Documents relating to Guardian's identity. (Guardian as mentioned in the online application).

Notes:

1. **Verification of testimonials does not entitle the candidate to claim to appear in the further steps of the process of final selection.**
2. **In case of failure to produce any of the above mentioned original documents at the time of verification, his/her application is liable to be cancelled.**
3. **The decision of the Competent Authority regarding the engagement is final.**


Executive Director,
WB SH & FW Samiti
