

WEST BENGAL STATE HEALTH & FAMILY WELFARE SAMITI

Registration NO: S/IL/14448 of 2002-2003

Swasthya Bhawan, 'B' Wing, 3rd Floor, GN-29, Sector-V, Salt Lake, Kolkata-700091

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Memo No: HFW/NCD-NTCP-35/2018/ 10096

Date: 31.12.2018

NOTICE

[Refer Recruitment Notice SHFWS/2018/168 dated 20/9/2018 for the position of State Consultant under National Tobacco Control Programme (NTCP)]

The candidates, as listed below, for the position of State Consultant under National Tobacco Control Programme (NTCP), are hereby requested to bring their original testimonials for verification purpose on 8th January, 2019 as per time mentioned in the below list at the 2nd Floor Auditorium, Swasthya Bhawan, Sector-V, Saltlake, Kolkata-700091. It is also directed to submit the self attested photocopies of all those documents in the order listed below, mentioning his/ her online Application ID and date of verification in all the documents otherwise the application is liable to be cancelled. This is to further inform that candidates must be present at the time of verification and no third party will be allowed for verification on behalf of the candidate. **No candidate will be allowed to enter the verification hall beyond 15 minutes from the time of reporting.**

No change of date and time will be entertained under any circumstances. The candidates who fail to turn up as per enclosed programme, he/she shall not be considered for selection.

Date & Reporting Time	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID	Appl. ID
8/1/2019 11:00 A.M.	131110	131113	131144	131145	131168	131176	131177	131184	131206
	131223	131227	131232	131247	131283	131310	131353	131364	131365
	131373	131390	131398	131409	131415	131417	131419	131442	131445
	131449	131452	131488	131496	131507	131550	131552	131617	131628
	131638	131647	X	X	X	X	X	X	X

The candidate must bring undernoted original documents, along with one set of self attested photocopies of the same, for verification and submission:

1. On-line application print – out.
2. Offline Challan - Samiti Copy.(If any)
3. The original photo proof identity card of the candidate i.e. Passport, Pan Card, Voter-ID Card, AADHAAR Card (any one of this).
4. Proof of Address (Passport or Voter ID Card or AADHAAR Card) etc.
5. Age Proof Certificate (Madhyamik or equivalent examination certificate)

6. All the marksheets (for all years / semesters) and course completion certificates of Graduation and Post Graduation.
7. Documents relating to knowledge of International / National Tobacco Control Policies / Pogrammes, if any.
8. In case of married female candidates - Marriage registration certificate.
9. All the post qualification experience certificates issued and stamped by the appropriate authority starting from oldest to latest.
10. Experience certificates must consist of Name of the post, Employer's Name, Employee's Name, Date of joining (DOJ) and Date of Leaving (DOL)/still continuing , as applicable otherwise his/her experience will be treated as invalid. No offer of appointment / engagement will be treated as experience certificate.

Notes:

1. Verification of testimonials does not entitle the candidate to claim to appear in the further steps of the process of final selection.
2. After successful verification of testimonials, shortlisted candidates will be called for further steps of the process of final selection.
3. The decision of the Competent Authority regarding the engagement is final.


Executive Director
WBSH&FWSamiti
