

**GOVERNMENT OF WEST BENGAL  
HEALTH & FAMILY WELFARE DEPARTMENT  
MS BRANCH, PPP CELL, 4<sup>TH</sup> FLOOR, WING- B  
SWASTHYA BHAWAN, SALT LAKE, KOLKATA-700091**

No. HF/PPP/1/2012/Part-I/244

Date: 22.04.2013

**Notice inviting Expression of Interest from Organizations for  
Operation and Management of Dialysis Services (Five  
Bedded) at selected government hospitals through  
Public Private Partnerships (PPP)**

The document containing the scheme and the eligibility criteria of the applicants may be obtained from the website [www.wbhealth.gov.in](http://www.wbhealth.gov.in) under the option 'Notice'

The last date of receipt of applications in the prescribed format provided in the document is May 15, 2013 within 5.00 pm.



**Special Secretary**

**Name of Health Facilities for establishment of Dialysis Services (Five Bedded)**

<b>Sl no.</b>	<b>Name of the Hospital</b>	<b>Dialysis Unit</b>
1.	Birbhum District Hospital (Suri)	Five ( 5) Bedded
2.	Coochbehar District Hospital (MJN Hospital)	Five ( 5) Bedded
3.	Dakhin Dinajpur District Hospital (Balurghat)	Five ( 5) Bedded
4.	Darjeeling District Hospital	Five ( 5) Bedded
5.	Hooghly District Hospital(Chinsurah)	Five ( 5) Bedded
6.	Jalpaiguri District Hospital	Five ( 5) Bedded
7.	Nadia District Hospital (Krishnanagar)	Five ( 5) Bedded
8.	North 24 Parganas District Hospital (Barasat)	Five ( 5) Bedded
9.	Purba Medinipur District Hospital (Tamluk)	Five ( 5) Bedded
10.	Purulia District Hospital	Five ( 5) Bedded
11.	South 24 Parganas District Hospital (M.R.Bangur Hospital)	Five ( 5) Bedded
12.	Uttar Dinajpur District Hospital (Raiganj)	Five ( 5) Bedded
13.	Asansol SD Hospital	Five ( 5) Bedded
14.	Basirhat SD Hospital	Five ( 5) Bedded
15.	Bishnupur SD Hospital	Five ( 5) Bedded
16.	Nandigram Hospital	Five ( 5) Bedded
17.	Diamond Harbour SD Hospital	Five ( 5) Bedded
18.	Rampurhat SD Hospital	Five ( 5) Bedded
19.	Jhargram SD/Dist Hospital	Five ( 5) Bedded
20.	Arambag SD Hospital	Five ( 5) Bedded
21.	Ghatal SD Hospital	Five ( 5) Bedded
22.	Gangarampur SD Hospital	Five ( 5) Bedded
23.	Alipurduar Sd Hospital	Five ( 5) Bedded
24.	Siliguri SD Hospital	Five ( 5) Bedded
25.	Kalimpong SD Hospital	Five ( 5) Bedded
26.	Vidyasagar SG Hospital(Behala)	Five ( 5) Bedded
	<b>Total</b>	<b>Twenty six (26)</b>

## SCHEME

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Operation and Management of Dialysis services at  
selected Government Hospitals through Public  
Private Partnerships (PPP)

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**Government of West Bengal  
Health and Family Welfare Department,  
April, 2013**

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## 1. Background

- a. Department of Health & Family Welfare (DoHFW) has identified several important needs and taken initiatives to strengthen the medical care services for greater benefit of the people in the State. Access to advance and state of the art diagnostic facility at affordable cost is one such important initiative that DoHFW has planned to undertake for the benefit of the population at large. Already, DoHFW has started implementing schemes under Public Private Partnership (PPP), which include establishment of CT Scan Facilities at the level of Medical Colleges as well as District Hospitals and operationalisation of MRI Scan Units in most of the Medical Colleges of the state. The purpose of these schemes under PPP is to use strengths and resources of both the partners to provide high-end diagnostic services at affordable cost.
- b. Based on the positive responses and benefits of the above stated schemes, the DoHFW has felt the need to utilize the grants that it receives from various quarters including fund available from peoples' representatives for augmenting the investigation facilities at the level of Secondary and Tertiary care health facilities. Accordingly, the DoHFW is in the process of installation of the high-end State of the art Diagnostic Facilities namely CT scan, NRI scan and Digital X-ray (DR/CR) facilities considering the need and scope of utilization of each of the services in the above mentioned health facilities:
- c. In addition, the DoHFW has also taken initiatives to introduce **Dialysis Facilities (10 Bedded)** in Tertiary Hospitals where such services are not in operation at present within the hospital as well as **Five (5) Bedded Dialysis Services** at the selected secondary level of hospitals in the State.
- d. The DoHFW has also felt the need to bring in operational efficiencies by engaging suitable and competent Organizations as **Operation and Management (O&M) Partners** and utilize their strengths for Operation and Management of the Dialysis services under PPP. **The process of selection of O&M Partners for Dialysis Facilities (10 Bedded) has already been completed. The DoHFW has now taken initiatives to invite Expression of Interest (Eoi) for selection of O&M Partners for Dialysis Facilities (5 Bedded) at the selected secondary level of hospitals in the state.**
- e. Salient features of the scheme and other relevant information for operation and management of the five bedded Dialysis services are provided in the following sections

## 2. Salient Features of the Scheme

- a. Under this scheme, the DoHFW shall utilize the financial grant available from various quarters (e.g. BRGF, Uttarbanga Development Fund as well as Departmental Fund) for procurement and installation of the Dialysis services (five bedded) as stated under 1d.
- b. The DoHFW shall procure and install the Dialysis Units in the hospital premises under this scheme and the entire process of procurement including the specification of machines would be undertaken by the competent authority of the DoHFW.
- c. The five bedded Dialysis units would be established in selected secondary level of hospitals as provided under **Annexure V**.

- d. No dialysis units would be installed in any of the hospitals where such services are in operation at present within the existing hospital premises directly or under PPP
- e. Organization/s selected based on eligibility and selection criteria as described under Section 9 will be engaged as O&M partner/s under PPP for operation and management of the Dialysis services (five bedded) including maintenance of the equipments and accessories under a legal agreement incorporating therein all the terms and conditions signed by the selected organization with the Superintendent of the concerned District Hospital/Sub Divisional Hospital as the case may be.
- f. The selected organizations will be responsible for the operation and management of the Dialysis services under the legal agreement for a period of four years renewable thereafter based on comprehensive performance appraisal and on mutual consent of both the partners. Regular review of performance will be undertaken on quarterly basis. The said agreement will also incorporate the causes for termination of the agreement.
- g. As per terms of the agreement, the DoHFW shall provide ready-to-use space, procure and install the machines and accessories for operation and management of the Dialysis services (five bedded) by the selected O&M partner. Water supply will also be provided free of cost. The O&M partners will be required to install separate electric meter as described under Section '3 c' and pay consumption charges directly to the energy supplier as per prevailing rules of the energy supplier.
- h. **The selected O&M partners will keep security deposit of 5% of the cost of equipment** by way of Bank Guarantee in favour of the Superintendent of the concerned hospital with any scheduled/nationalized bank acceptable to the DoHFW. The said Bank Guarantee shall be required to be provided prior to signing of the legal agreement.
  - a As part of the obligation of the agreement, the selected O&M partners will have to pay **concession fee** to the Rogi Kalyan Samiti (RKS) of the concerned hospital on quarterly basis. **The fixed quarterly amount offered by the applicants will be the final basis of selection of technically qualified organizations.**
  - b **The DoHFW shall extend free services** as described under Section 5b to the poor and vulnerable sections of population to cover safety net for this scheme for such patients. The free services will be extended up to 20% of the patients eligible for free services in each month out of the total number of patients who have undergone Dialysis services in the previous month. **The RKS of the concerned hospital shall reimburse the cost of such free services to the O&M partner out of the concession fee received from the O&M partner on quarterly basis.** The policy on free services has been described more in detail under Section 5b.
- i. **The O&M partners will charge, collect and retain user charges** from patients of the Government Hospitals for the cost of the Dialysis services at rates fixed by the DoHFW and provided as **Annexure VI**. The rates fixed by the DoHFW for providing the dialysis services to the patients of the government hospital under this scheme are much lower than the prevailing market rates. The O&M partner may also extend the services to patients referred from private practitioners/private hospitals and charge, collect and retain user charges at the market rate. However, it is to be noted that patients of the concerned hospital will get priority for use of these facilities.
- j. An Organization may apply for O&M partner under PPP for the Dialysis services in one or more of the hospitals if they meet the eligibility criteria to apply for the Dialysis services. However, separate applications are required to be submitted for each of the hospitals

### **3. Role and Responsibilities of DoHFW and its various wings**

- a. The DoHFW shall arrange for procurement and installation of the machine and related equipments and accessories through the process of tendering based on specifications recommended by the competent authority and by utilizing the fund that it receives from various quarters as described under 2a.
- b. The required ready to use space as per applicable norms for each of the services and supply of water will be provided free of cost by the DoHFW to the O&M partners for running of these services
- c. Use of electricity will be allowed by the DoHFW for which the O&M partner will pay consumption charges directly to the energy supplier as per prevailing rules of the energy supplier. Necessary NOC from the competent authority of the concerned hospital will be provided to the O&M partner for procurement of separate electric meter for which the applicable security deposit and installation charges within the operating rooms under PPP will be borne by the O&M partner. However, it is to be noted that the DoHFW shall arrange at its cost installation of the electrical connection and augmentation if required up to the door step of the operating rooms for the facilities undertaken under PPP.
- d. The DoHFW through the RKS of the concerned hospital shall ensure utilization of the concession fee received from the O&M partner for safety net for this scheme for the poor and vulnerable population with free services
- e. The DoHFW shall institute monitoring mechanism as described under Section 6 to bring in operational efficiencies and undertake performance reviews of these facilities.

### **4. Role and Responsibilities of O&M partners**

- a. The O&M partners will comply with the requirement of providing security deposit of 5% of the cost of equipment by way of Bank Guarantee in favour of the Superintendent of the concerned hospital with any scheduled/nationalized bank acceptable to the DoHFW.
- b. The selected O&M partner shall ensure that the concession fee is paid to the concerned RKS on quarterly basis within the time frame incorporated in the agreement.
- c. Installation of electricity meter in its own name will be undertaken by the O&M partner as described under Section 3c.
- d. The O&M partners will be responsible for maintenance of the machines and related equipments and needs to undertake Comprehensive Maintenance Contract (CMC) with the vendor/s of the equipments after the warranty period for proper up keep of the machines and ensure compliance of the duration of the services as mentioned under Section 8 of the scheme.
- e. The O&M partners will comply with all statutory requirements as applicable under The West Bengal Clinical Establishment Act 1950 and The West Bengal Clinical Establishment Rules 2003 as amended hereafter and other applicable Acts and Laws.

- f. The O&M partners will also comply with the fire safety requirements as per West Bengal Fire Services Act, 1950 as amended up to date.
- g. Engagement of required medical, technical and other personnel for operation and management of the Dialysis services will be ensured by the O&M partners in accordance with the relevant Clinical Establishment Acts and Norms.
- h. All the operational cost relating to functioning of the Dialysis services including the cost of deployment of the personnel will be borne by the O&M partners.
- i. The O&M partners will ensure that the entire system operated by them are accessible for teaching and training purposes for undergraduates and postgraduates students at any point of time. The O&M partners will ensure installation of multi station monitoring mode for training and teaching purpose in each of the Institutions, if required.
- j. The O&M partners will ensure that the services would be operational round the clock and ensure uninterrupted services for the duration of time as prescribed under Section 8.

## 5. Policy on user charges and free services

### a. User charges

- i. The O&M partner will charge, collect and retain user charges from patients of the Government Hospitals for the cost of the Dialysis services at rates fixed by DoHFW and provided as **Annexure VI**. The rates fixed by the DoHFW for providing the Dialysis services are much lower than the prevailing market rates for the patients of the hospitals.
- ii. Rates should be prominently displayed by the O&M Partners in the concerned facilities for the benefit of the patients referred by the Doctors of this hospital
- iii. The O&M partners may also extend the services to patients referred by private practitioners/private hospitals and charge, collect and retain user charges at the market rate. However, it is to be noted that patients of the concerned hospital will get priority for use of these facilities.

### b. Free Services

i. The policy of free services shall be applicable to poor and vulnerable sections of the population. Free services will be provided to the BPL category of patients as well as patients eligible for free services as per guidelines of the DoHFW. These patients will be referred by the Superintendent of the DH/SDH recommending for free services with the required hospital prescription of the concerned patients. The O&M partner shall undertake the Dialysis services as prescribed by the concerned Doctor free of cost. Such free services will be provided by the O&M partner in each month to the eligible patients for up to **20%** of the total number of patients<sup>1</sup> who have undergone investigations/services in the previous month. For example, if the required investigations/services have been conducted for a total number of 500 patients in a month, the number of free services shall be extended to (20 % of 500) 100 eligible patients in the following month. The total number of patients for the purpose of calculation will include both the hospital patients as well as patients referred by private practitioners/private hospitals.

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<sup>1</sup> The total number of patients includes patients both under the paying and free category of patients who have undergone the investigation/services in the centre under PPP.



ii. The provision of patients entitled for free tests will be made on a monthly basis and unutilized provision, if any, will not be carried forward to the next month.

iii. The O&M partner shall keep relevant record for such free services (e.g photocopy of prescription). The monthly information system shall include necessary details of free services provided during the month and the number of patients entitled for free services in the following month.

**iii. The RKS of the concerned hospital shall reimburse the cost for such free services to the O&M partner out of the concession fee received from the O&M partner on quarterly basis on submission of required documents**

iv. Monitoring of implementation of the policy on free services shall be undertaken by the authorized personnel of RKS

## **6. Monitoring Mechanisms**

a) The competent authority of the Hospital on behalf of RKS shall monitor the day-to-day operational activities of the services undertaken by the O&M partner.

b) Performance review will be undertaken by RKS on quarterly basis. Senior Official from DoHFW will be present during Performance Review.

c) The O&M partner will be required to submit monthly reports in prescribed format to concerned officials

d) Appropriate soft ware packages approved by the DoHFW will be installed by the O&M partners to disseminate information through LAN to the Superintend of the concerned hospital on daily basis on multiple parameters on operation, management and performance of the center under PPP and includes details of free services extended to eligible patients.

e) The DoHFW at the state level shall approve the soft ware packages to be installed by the O&M partners as well as provide necessary support to the Hospital Authorities for monitoring the performance of the services at the concerned hospitals

## **7. Causes for Termination of Agreement**

Any of the following events shall constitute an event of default by the O&M partners entitling DoHFW to terminate this agreement:

a. Failure to commence services in the Hospital within two months of signing the agreement

b. Collecting charges from the patients in violation of the Policy on User Charges

c. Error detected in more than two occasions in six months in recording the correct entry of the number of patients referred from the concerned hospital as well as by the private practitioners/private hospitals in each month.

d. Failure to comply with the statutory requirements, Clinical Establishment Acts, Rules and other applicable norms

- e. Criminal indictment of the promoters, member/s of the Board of Directors, chief functionaries, key personnel engaged by the O&M partner for operation and management of the services.
- f. Engagement of unqualified persons for running of the Services
- g. Use of the allocated space by the O&M partners for any other purpose other than the approved scheme.
- h. Failure to deposit concession fee for a given quarter by the due date as per terms of the agreement.
- i. Failure to undertake CMC with the vendors relating to maintenance of equipments in accordance with the terms of the agreement.

Upon occurrence of any of the defaults, DoHFW would follow the procedures of issuing Notice/Show Cause before deciding on termination of the agreement. The decision of the DoHFW shall be final and binding on the PSP.

## **8. Duration of services**

The O&M partner shall ensure that the services would be provided **round the clock** through out the year for **at least 95%** of the time with maximum of 5% time to be spared for maintenance activities of the equipment. The services should not be interrupted for more than five days in a quarter.

## **9. Eligibility criteria of applicants and selection process**

### **a. SELECTION COMMITTEE**

A Selection Committee (SC) of the DoHFW will undertake selection of the applicant/s for operation and management of the services under PPP based on eligibility criteria and selection process as described below

### **b. ELIGIBILITY CRITERIA OF THE ORGANIZATION FOR SUBMISSION OF APPLICATION**

The eligibility criteria for application of interested organizations for consideration of selection as O&M partners for the Five Bedded Dialysis Services through PPP are provided as under:

1. The Organization (Limited Company/Private Limited Company / Partnership or Proprietary Firm / NGO / Trust) must be registered under appropriate statutory authority of Government of West Bengal / Government of India or under Companies Act
2. The Organization may be located any where in India but has experience in health care activities for more than three years.

3. The Organization has been operating and managing a Hospital / Nursing Home for last three years and having facilities for Dialysis services

**Or**

The Organization has been operating and managing a Dialysis Centre for last three years and above

4. The annual turn over of the Organization (in Rupees) shall be considered for being eligible to apply are as under:

a. Rs Six Crore in aggregate of last two financial years ending March 2012 or last two financial years ending March 2013 in case the Organization has been running a Hospital or Nursing Home as mentioned under point 3 above

**or**

b. Rs Three Crore in aggregate of last two financial years ending March 2012 or last two financial years ending March 2013 in case the Organization has been running a Dialysis Centre as mentioned under point 3 above

5. No litigation is pending on date and no penal measures were taken against the applicant under applicable Acts and laws (The applicant needs to submit self declaration to this effect as provided under point no.14 of the format for application under Annexure II of this document)

**Applicant failing to fulfill any of the above-mentioned Eligibility Criteria will not be considered for selection. However, the SC may relax one or more of the eligibility criteria in case of deserving applicants excepting point no. 5 of the eligibility criteria**

**c. SELECTION PROCESS**

1. Selection process would involve short-listing of applicants based on marks scored by the applicants on each of the criteria as under. Physical inspection at the facilities of the applicants with prior intimation may be undertaken by SC or members authorized by SC for gathering information relating to short listing of applicants for further processing for selection.

<b>Criteria</b>	<b>Marks</b>
1. The Organization has experience of running the existing Hospital/Nursing Home with Dialysis services or running Dialysis Center for last three years and above.	a. > 03 – 05 years = 7 marks b. > 05 - 08 years = 9 marks c. > 08 years = 11 marks
2. Annual Turnover (in Rupees) of the Organization having Hospital or Nursing Home in aggregate of last two financial years ending March 2012 or last two financial years ending March 2013	a. > 6 crore- - 8 crore = 12 marks b. > 8 crore - 10 crore = 15 marks c. > 10 crore = 18 mark
<b>Or</b> Annual Turnover (in Rupees) of the Organization having Dialysis unit in aggregate of last two financial years ending March 2012 or last two financial years ending March 2013	<b>Or</b> a. > 3 crore - 5 crore = 12 marks b. > 5 crore - 7 crore = 16 marks c. > 7 crore = 18 marks

Criteria	Marks
<p><b>3. For Dialysis Services</b></p> <p>A. Number of Dialysis Machines in operation</p> <p>B. Number of patients on dialysis services average per day in the last financial year <u>April 2011 to March 2012</u> or <u>April 2012 to March 2013</u> (inclusive of all types of Dialysis)</p> <p>C. Existing Medical Personnel for Dialysis unit</p> <p>D. Proposed medical personnel in the facility as O&amp;M partner under PPP</p> <p>E. The Organization presently engaged as a referral center for Dialysis in any state by the Government of the concerned state or ESIC or CGHS or the organization is running Dialysis Services within the hospital in any state through PPP</p>	<p>a. &gt;03 - 05 = 8 marks b. &gt; 05 - 10 = 10 marks c. &gt; 10 = 12 marks</p> <p>a. &gt; 10 - 25 = 7 marks b. &gt; 25 - 40 = 11 marks c. &gt; 40 = 14 marks</p> <p>a. Nephrologists = 8 marks b. Other Medical Personnel and Dialysis Technicians &gt;1- 2 = 4 marks &gt; 2 - 4 = 7 &gt; 04 = 9 marks</p> <p>a. Nephrologists = 8 marks b. Other Medical Personnel and Dialysis Technicians &gt; 2 - 4 = 6 &gt; 4 = 8</p> <p>a. If yes: 12 marks</p>

**The maximum possible marks, which may be scored by an applicant, are 100. Minimum qualifying marks are 60 out of 100 (i.e. 60 % of the total possible marks). The Organizations scoring 60 and above would be short-listed for next round for selection**

2. After short-listing of applicants as mentioned under 'c1' above, final selection of the Organization from the short-listed applicants would be made on the basis of the highest offer made by an applicant for the fixed amount towards concession fee to be paid on quarterly basis for operation and management of the Dialysis services (five bedded) under PPP.

*(Please note that the financial BID will be opened only for the technically qualified applicants as mentioned above. Please refer Instructions provided under Annexure I regarding submission of application and financial BID)*

3. The SC can call for any further clarifications or information or documents at any point of time. The applicant may also be called for explaining or clarifying issues, if there be any.

4. Decision of the SC on selection of the Organization is final.

## **ANNEXURES**

### **Annexure I:**

Instruction to Organizations regarding submission of application

### **Annexure II:**

Application Format for the Organizations intending to apply for the scheme

### **Annexure III:**

Draft of the letter regarding Concession Fee to be offered by the Organization for operation and management of the specific services under PPP

### **Annexure IV:**

Draft of the covering letter to be submitted in the Letter Head of the Organization

### **Annexure V:**

Name of health facilities for establishment of CT scan facilities, Digital X-Ray (CR) facilities unit and Dialysis Services

### **Annexure VI:**

Rates for the Dialysis services (five bedded) to be charged by the O&M partner for patients treated in the government hospitals

## Annexure I

### Instruction to organizations regarding submission of application

1. Please read the scheme document carefully before submission of the application.
2. Applicant willing to submit applications in more than one hospital shall have to submit separate application for each of the hospitals.
3. The application is to be submitted in the prescribed format containing general and technical information along with copy of documents to be submitted as per Annexure-II. This application is to be sealed and superscribed "General and Technical Information with copy of required documents submitted by \_\_\_\_\_"
4. Format for the concession fee offered by the applicant for operation and management of the Dialysis services under PPP is given in Annexure-III. This document is to be sealed and superscribed: "Offer for concession fee submitted by \_\_\_\_\_"
5. Draft of the covering letter is provided in Annexure IV.
6. The sealed documents as mentioned above under 3, the sealed documents as mentioned above under 4 along with a covering letter as mentioned above under 5 should be put in one envelope superscribed:
  - a. *'Application for operation and management of Dialysis services (Five Bedded) under PPP'*
  - b. *Name of the Hospital for which application is submitted:*
7. The application is to be submitted in the following address:

**OSD & EO Special Secretary  
Health and Family Welfare Department,  
Government of West Bengal,  
MS Branch, PPP Cell  
Swasthya Bhawan, 4<sup>th</sup> Floor, Wing-'B'  
GN 29, Salt Lake, Sector-V  
Kolkata-700091**
8. The last date for submission of application is May 15 2013. Applications received after 5.00 pm on May 15 , 2013 will not be opened / accepted.
9. If any of the documents as asked for under point no. 14 of the format for application as provided under Annexure II are not submitted along with the application, the application form submitted by the applicant shall be rejected.
10. Interested Organizations desiring to undertake physical inspection of the Hospital before submission of the EoI as well as for any clarification, if required, relating to the scheme and filling of application may contact over Phone (033) 2333-0613 / 2333-0628.

## Annexure II

### Application Form for selection of the Organization as O&M Partner for Operation and Management of Dialysis Services (Five Bedded) under PPP

*(Pl refer to Instructions provided under Annexure 1 before filling up the Application Form)*

A. Name of the services: Dialysis Services (Five Bedded)

B. Name of the Hospital for which application has been submitted:

1. **Name of the Organization:**

2. **Status of the Organization:** Limited Co./Private Limited Co./ Partnership Firm/Proprietorship Firm /NGO /Trust/Others (specify):

3. **Nature of Business/Activities of the Applicant :**

- a.
- b.
- c.
- d.

4. **Complete address:**

5. **Phone & Fax number:**

6. **E-Mail ID:**

7. **Web site (if any):**

8. **Registration details of the Organization:**  
(Registered under Company's act/ Society act etc.)



9. Number of years of experience in Health Care:

10. Name and Address of the Hospital/Nursing Home /Dialysis center:  
(If the name/address is different than that of the Organization as stated under 1 above)

11. Year of Incorporation of the Hospital /Nursing Home / Dialysis Centre:

12. Annual turn over of the Organization for the last two financial years

Years

Total Turn over: Rs

13

a. Year of introduction of the Dialysis Services

b. Number of Dialysis Machines currently in use:

c. Make and model of the machine last procured

d.

Services	April 2010 to March 2011 Year / month	April 2011 to March 2012 Year / month	April 2012 to March 2013 Year / month	Remarks, if any
Number of patients on dialysis services (inclusive of all types of Dialysis)				

e. Man Power in the existing Dialysis unit/services

Personnel	Numbers	Remarks, if any
Medical Personnel		
a. Nephrologists	a.	
b. Other Medical Personnel	b.	

Personnel	Numbers	Remarks, if any
Para Medical & Technicians		
Other Staff		

f. Is the Organization at present engaged as a referral center for Dialysis in any state by the Government of the concerned state or ESIC or CGHS or the organization is running Dialysis Services within the hospital in any state through PPP: Yes/No

If yes, please provide necessary supporting information and the number of patients who had undergone Dialysis Services in the last six months (October 2012 to March 2013):

g. Projected utilization of services (number of patients) if the applicant is selected for operation and management of this hospital for Dialysis services under PPP:

Services	First year	Second Year	Third Year	Fourth Year	Remarks, if any
Number of patients					

h. Deployment of Personnel for undertaking Dialysis Services if the applicant is selected for operation and management of this hospital under PPP

Personnel	Numbers	Remarks, if any
Nephrologist		
Medical Officers/ Personnel		
Dialysis Technicians		
Other Staff		
Total		

14. List of documents submitted with the application (please tick)

- Copy of Registration Details of the Organization
- Memorandum & Article of Association (if applicable)
- Copy of the partnership deed if it is a a partnership firm
- Copy of audited Balance Sheet and Profit & Loss Accounts for the last two financial years ending March 2012 or last two financial years ending March 2013
- Supporting documents in favor of Point nos. 9, 10, 13 (a to f)
- Self declaration in the letter head of the applicant duly signed stating that “This is to confirm that no litigation is pending on date and no penal measures were taken against us under applicable Acts and laws”

Signature of applicant:

Name in full:

Designation:

Date:

**Annexure III**

**Date:**

**To:  
OSD & E.O Special Secretary  
Health and Family Welfare Department,  
Government of West Bengal,  
MS Branch, PPP Cell  
Swasthya Bhawan, 4<sup>th</sup> Floor, Wing-‘B’  
GN 29, Salt Lake, Sector-V  
Kolkata-700091**

**Sub: Concession Fee offered for operation and management of**

## Dialysis Services (Five Bedded)

Dear Sir,

With reference to your advertisement dated \_\_\_\_\_ for selection of O&M partner for operation and management of Dialysis Services (Five Bedded) under PPP, given below are the details relating to our offer for concession fee for operation and management of the Dialysis services (Five Bedded) in the hospital as mentioned below:

a. Name of the Hospital

c. Our offer for Concession Fee for operation and management of the Dialysis service (Five Bedded):

Fixed amount (in Rupees) to be paid in each Quarter:  
(Both in figures and words)

We the undersigned offer to undertake operation and management of the Dialysis Services (Five Bedded) in the Hospital mentioned above under PPP at a fixed concession fee of Rs \_\_\_\_\_ (Rupees-----) per each Quarter.

Signature of the applicant:

Name in full & designation:

Date:

### Annexure IV

Draft of the covering letter to be submitted in the Letter Head of the Organization along with application and other documents

Date:

To:

OSD & E.O Special Secretary  
Health and Family Welfare Department,  
Government of West Bengal,  
MS Branch, PPP Cell  
Swasthya Bhawan, 4<sup>th</sup> Floor, Wing-‘B’  
GN 29, Salt Lake, Sector-V  
Kolkata-700091

Subject: Application and BID in response to your Advertisement dated. -----

Dear Sir,

With reference to your advertisement dated \_\_\_\_\_ for selection of O&M partner for operation and management of Dialysis Services / CT Scan / Digital X-ray (CR) under PPP, we beg to submit our Application and offer for Concession Fee for your consideration.

As required, we enclose the following documents in sealed cover along with this letter:

1. Application Form duly filled in and copy of documents as per Annexure II of the scheme duly filled in.
2. Concession Fee offered by us in the prescribed format as per Annexure III of the Scheme

Yours faithfully,

Signature with rubber stamp  
(Name and Designation of the signatory)

Encl: as state

#### Annexure V

#### Name of Health Facilities for establishment of Dialysis Services (Five Bedded)

Sl no.	Name of the Hospital	Dialysis Unit
1.	Birbhum District Hospital (Suri)	Five ( 5) Bedded

Sl no.	Name of the Hospital	Dialysis Unit
2.	Coochbehar District Hospital (MJN Hospital)	Five ( 5) Bedded
3.	Dakhin Dinajpur District Hospital (Balurghat)	Five ( 5) Bedded
4.	Darjeeling District Hospital	Five ( 5) Bedded
5.	Hooghly District Hospital(Chinsurah)	Five ( 5) Bedded
6.	Jalpaiguri District Hospital	Five ( 5) Bedded
7.	Nadia District Hospital (Krishnanagar)	Five ( 5) Bedded
8.	North 24 Parganas District Hospital (Barasat)	Five ( 5) Bedded
9.	Purba Medinipur District Hospital (Tamluk)	Five ( 5) Bedded
10.	Purulia District Hospital	Five ( 5) Bedded
11.	South 24 Parganas District Hospital (M.R.Bangur Hospital)	Five ( 5) Bedded
12.	Uttar Dinajpur District Hospital (Raiganj)	Five ( 5) Bedded
13.	Asansol SD Hospital	Five ( 5) Bedded
14.	Basirhat SD Hospital	Five ( 5) Bedded
15.	Bishnupur SD Hospital	Five ( 5) Bedded
16.	Nandigram Hospital	Five ( 5) Bedded
17.	Diamond Harbour SD Hospital	Five ( 5) Bedded
18.	Rampurhat SD Hospital	Five ( 5) Bedded
19.	Jhargram SD/Dist Hospital	Five ( 5) Bedded
20.	Arambag SD Hospital	Five ( 5) Bedded
21.	Ghatal SD Hospital	Five ( 5) Bedded
22.	Gangarampur SD Hospital	Five ( 5) Bedded
23.	Alipurduar Sd Hospital	Five ( 5) Bedded
24.	Siliguri SD Hospital	Five ( 5) Bedded
25.	Kalimpong SD Hospital	Five ( 5) Bedded
26.	Vidyasagar SG Hospital(Behala)	Five ( 5) Bedded
	<b>Total</b>	<b>Twenty six (26)</b>

#### Annexure VI

#### Rates of Dialysis Services (Five Bedded)

<b>Dialysis Services</b>	<b>Rates For Dialysis Services (Five Bedded)</b>	
<b>Haemodialysis</b>	<b>Rs 500 per sitting</b>	
<b>Peritoneal Dialysis</b>	<b>Rs 250 per sitting</b>	
<b>Single Lumen Access</b>		
<b>Double Lumen Access</b>		

**Rates of other services, if any, not covered above will be fixed on economy of scale**