

HA/82  
20.05.13

Government of West Bengal  
Directorate of Health Services  
(Audit, Accounts & Verification Branch)  
Swasthya Bhaban, (Ground Floor), No.29, Block-GN, Sector-V  
Salt Lake City, Kolkata - 700091

Date : 14-May-2013

No. HAV/1MK-01-2013/61

To  
The Jt.D.H.S. (Accounts) West Bengal,  
Swasthya Bhawan, GN-29, Sector-V, Salt Lake city, Kolkata-700091.

In terms of F.D.G.O. 03-F.B. Dated 01-Apr-2013 a sum of Rs. 8,55,000/- (Rupees Eight Lac Fifty Five Thousand) only is hereby placed at your disposal for the period from Apr.'13 to Jul.'13 in the current financial year 2013-2014.

Head of Account: 24 - HF - 2210 - Medical and Public Health - 01 - Urban Health Services-Allopathy - 110 - Hospital and Dispensaries - NP - Non Plan - 001 - Kolkata Hospitals and Dispensaries - V

01-Salaries					
01-Pay	02-DA	03-HRA	12-M.A.	14-Grade Pay	Total
5,00,000.00	2,00,000.00	1,00,000.00	5,000.00	50,000.00	8,55,000.00

Rupees Eight Lac Fifty Five Thousand Only.

1. The D.D.O. of the Unit / Office will act as Drawing and disbursing Officer in respect of the funds hereby allotted.
2. There should not be any diversion of fund from one detailed Head of another.
3. Statement of expenditure up to 31-Jul-2013 along with the demand letter for the next phase should be submitted by 15-Aug-2013 in the prescribed proforma. In absence of the same no fund would be allotted.
4. The Head of Accounts under which funds are being released must be clearly written on the body of the bills and the stamp should be prepared accordingly. While placing demand for funds, the Head of Accounts should also be indicated clearly.
5. All expenditure should be made within the delegated financial power of the Head of Office. The Expenditure under any detailed head must not exceed the amount of funds placed with this order.
6. Payment of Electricity and Telephone charges should be given priority to avoid payment of surcharges / loss of rebate etc.
7. Before incurring any expenditure relevant rules and procedure should be observed.

Additional Director of Health Services  
(A.A.&V), West Bengal

Date : 14-May-2013

No. HAV/1MK-01-2013/61/1(3)

Copy forwarded for information and necessary action to :

1. The Principal Accountant General, (A & E), West Bengal, Treasury Building, Kolkata-1
2. The Pay & Accounts Officer III, I.B. Market, 1st Floor, Block - B, Sector III, Salt Lake, Kolkata-700091
3. The Incharge, I.T. Cell, Dept. of Health & F.W., Swasthya Bhawan, Salt Lake, Kolkata-91. He is requested for uploading of this allotment in the Website, www.wbhealth.gov.in

Additional Director of Health Services  
(A.A.&V), West Bengal

