



**GOVERNMENT OF WEST BENGAL
HEALTH AND FAMILY WELFARE DEPARTMENT
NATIONAL HEALTH MISSION
SWASTHYA BHAVAN, 4TH FLOOR
GN-29, SECTOR-V, SALT LAKE
KOLKATA – 700091**

Memo No: HFW/NRHM-713/2014/6338

Date: 17.11.14

**From: Sanghamitra Ghosh
State Mission Director, NHM**

To: The Chief Medical Officer of Health

Bankura / Birbhum / Burdwan / Coochbehar / Dakshin Dinajpur / Darjeeling (SMP) /
Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Parganas /
Paschim Medinipur / Purulia / South 24 Parganas / Uttar Dinajpur District

Sub: Guidelines for implementation of Refresher Training for ASHAs

Introduction:

This is in continuation of our previous Memo Vide No. **HFW/NRHM-132/2014/1768** dated **25.03.14** regarding Refresher Training for ASHAs. The Mission Steering Group of National Health Mission, GoI has approved the proposal for certification of ASHAs and accreditation of associated agencies in ASHA training. The certification of ASHAs seeks to ensure that they gain a standard set of competencies in a package of skills that ensure positive health outcomes. In an attempt to facilitate the entire certification process, it has now been decided to induct all ASHAs who have completed 3rd round of 6th and 7th modules training into Refresher Trainings. The same has been approved in the PIP of FY 14-15.

1. Coverage:

Under this guideline, refresher training on 6th and 7th modules will be initiated for those ASHAs who have completed the 3rd round of 6th and 7th modules ASHA across the states. Districts (except Purba Medinipur) will be allotted training plans based on which block wise-implementation will be taken up from FY 14-15 onwards.

2. Training Strategy: The District Training Team (District Trainers) will constitute of members

2.1: BPHN/PHN/GP Supervisor - from the blocks who have completed upto 2nd round Training of Trainers (TOT) of 6th & 7th modules at CINI STC

2.2: Eligible trainers from the District Training Centre (DTC) who have completed 2nd round TOT of 6th & 7th modules

2.3: 10 days TOT for District Training Team (District Trainers) will be held at CINI STC

2.4: 15 days ASHA training will be conducted at the District Training Centers (DTCs) of each district.

2.5: Both the above trainings are strictly residential.



3. District Training Centre (DTCs)

3.1: ASHA trainings will be held at the designated District Training Centers (DTCs) as per norms and guidelines laid in the MOU signed with the DH&FWS.

4. Role and Responsibility of Stakeholders

4.1: The role and responsibility of stakeholder's viz. State ASHA Cell, CINI- State Training Centre, State Training Team (State Trainers), District Health & Family Welfare Samity (DH&FWS), District Training Centre (DTCs), District Training Team (District Trainers) and Block Health & Family Welfare Samity (BH&FWS) remain the same as per norms laid down in Guidelines related to rolling out of 6th and 7th Module.

5. Fund Flow Mechanism

5.1: Funds for State Training Centre (CINI STC) will be NHM state office as part of their overall sanctioned budget for FY 14-15. SOE and UC needs to be submitted as per existing norms.

5.2: For implementation of refresher training of ASHAs at the District and block level the funds will be released to the DH&FWS. The DH&FWS will disburse the same to the District Training Centres as done for 6th and 7th module training. The DTC will submit SOE and UC as per existing NHM norms.

6. Others:

6.1: All ASHAs in position will have to mandatorily attend the training as per training plans assigned for the district. No training plan can be changed without prior permission from State ASHA Cell.

6.2: All ASHAs attending the training will also get the monthly fixed honorarium.

6.3: Orientation and training on 6th and 7th module will continue simultaneously for ASHAs as per requirement of the districts at the DTCs.


(Sanghamitra Ghosh)

State Mission Director, NHM



Memo No: HFW/NRHM-713/2014/6338/1(101)

Dated: 17.11.14

Copy forwarded for information and necessary action to:

- 1-17. The District Magistrate - Bankura / Birbhum / Burdwan / Coochbehar / Dakshin Dinajpur / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Parganas / Paschim Medinipur / Purulia / South 24 Parganas / Uttar Dinajpur District
- 18-34. The AEO, Zilla Parishad – with a request to keep Sabhadhipati intimated, Bankura / Birbhum / Burdwan / Coochbehar / Dakshin Dinajpur / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Parganas / Paschim Medinipur / Purulia / South 24 Parganas / Uttar Dinajpur District
35. The Addl. DHS & State Family Welfare Officer
- 36-41. The C.M.O.H. - Bishnupur HD / Rampurhat HD / Asansol HD / Basirhat HD / Jhargram HD / Diamond Harbour HD
- 42-58. The Dy. C.M.O.H. III - Bankura / Birbhum / Burdwan / Coochbehar / Dakshin Dinajpur / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Parganas / Paschim Medinipur / Purulia / South 24 Parganas / Uttar Dinajpur District
- 59-81. The DPHNO - Bankura / Bishnupur HD / Birbhum / Rampurhat HD / Burdwan / Asansol HD / Coochbehar / Dakshin Dinajpur / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Parganas / Basirhat HD / Paschim Medinipur / Jhargram HD / Purulia / South 24 Parganas / Diamond Harbour HD / Uttar Dinajpur District
- 82-98. The District Programme Coordinator - Bankura / Birbhum / Burdwan / Coochbehar / Dakshin Dinajpur / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Parganas / Paschim Medinipur / Purulia / South 24 Parganas / Uttar Dinajpur District
99. IT cell for uploading on the website
100. Guard File
101. Office Copy for State ASHA Cell

(Sanghamitra Ghosh)

State Mission Director, NHM