

HAV/522
20/11/12

Government of West Bengal
Directorate of Health Services
(Audit, Accounts & Verification Branch)
Swasthya Bhawan, (Ground Floor), No.29, Block-GN, Sector-V
Salt Lake City, Kolkata - 700091

Allotment No.6

No. HAV/IMC-14-2012/400

Date : 16-Nov-2012

To
The Accounts Officer,
School of Tropical Medicine,
108, Chittaranjan Avenue, Kolkata-700073

In terms of F.D.G.O. 800-F.B. Dated 31-Jul-2012 a sum of Rs.50,000/- (Rupees Fifty Thousand) only is hereby placed at your disposal for the period from Aug.'12 to Mar'13 for the current financial year 2012-2013.

Head of Account: 24 - HF - 2210 - Medical and Public Health - 05 - Medical Education, Training and Research - 105 - Allopathy - NP - Non Plan - 002 - School of Tropical Medicine, Kolkata - V

01-Salaries	Total
07-O.A.	
50,000.00	50,000.00

Rupees Fifty Thousand Only

1. The D.D.O. of the Unit / Office will act as Drawing and disbursing Officer in respect of the funds hereby allotted.
2. There should not be any diversion of funds from one detailed Head of another.
3. Statement of expenditure up to 30-Nov-2012 along with the demand letter for the next phase should be submitted by 15-Dec-2012 in the prescribed proforma. In absence of the same no fund would be allotted.
4. The Head of Accounts under which funds are being released must be clearly written on the body of the bills and the stamp should be prepared accordingly. While placing demand for funds, the Head of Accounts should also be indicated clearly.
5. All expenditure should be made within the delegated financial power of the Head of Office. The Expenditure under any detailed head must not exceed the amount of funds placed with this order.
6. Before incurring any expenditure relevant rules and procedure should be observed.

Additional Director of Health Services
(A.A.&V), West Bengal

No. HAV/IMC-14-2012/400/1(3)

Copy forwarded for information and necessary action to :

1. The Principal Accountant General, (A & E), West Bengal, Treasury Building, Kolkata-1
2. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Incharge, I.T. Cell, Dept. of Health & F.W., Swasthya Bhawan, Salt Lake, Kolkata-91. He is requested for uploading of this allotment in the WebSite, www.wbhealth.gov.in

Date : 16-Nov-2012

Additional Director of Health Services
(A.A.&V), West Bengal
16/11/12